**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**March 10, 2020**

***Present:***

The meeting was called to order at 1900, March 10, 2021, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Eldon Marcum, Mike Hawman, Bruce Naugher, Spike Piersol, Fire Chief Scott Stanton, Board Clerk Reta Larson and Karen Sherman.

***Pledge of Allegiance:***

Director Bruce Naugher led the Pledge of Allegiance.

***Moment of Silence in Memory of Glen Phillips:***

Board President Ric Sherman asked for a moment of silence in memory of retired Division Chief Glen Phillips who passed away on February 23 from COVID19.

***Guests:***

Daniel Wattenburger from Pac/West and former Training Chief Jim Whelan as well as Karen Sherman (wife of Board President Ric Sherman) were welcomed.

***Minutes of February 10 Board Meeting:***

Director Marcum moved to approve the minutes from the February 10, 2021 meeting. Director Piersol seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson presented the financial report beginning with the bank transaction report. The first four transactions on the report were deducted from the total amount to be approved as they are transactions that were incurred in January. Transactions included in the report were the first payment to Hawman Farms for Station 25 in the amount of $59,958.84. This is an annual payment. There was also a check written to the State of Oregon, Employment Department in the amount of $5363.67. This is unemployment for Shari. The check written to Training 4 Resonders (check # 9538 $5279.20) was to train our employees to be able to train our own responders for PALS certification. Check number 9543 to SDAO in the amount of $67,698.00 is our annual liability insurance payment. The total to be approved for February expenses is $684,121.26. Director Naugher asked about the check written to United Way in the amount of $135.00. Clerk Larson explained that some employees choose to donate to this charity which is deducted from their pay checks. The resulting $135.00 check is the total of those monthly deductions. The next report discussed was the Balance Sheet. The total funds in all accounts is $2,922,046.91. The bulk of this money is in LGIP for a total of $2,547,345.43. In comparison to last year’s balance sheet on the same day was $2,501,062.78. With just a little of $400,000.00 more money than last year at this time and still more than $62,00.00 to be collected from the State of Oregon for conflagrations, the district is in pretty decent financial standing. The last report is the budget summary. This report shows $1,863,191.01 collected as of February 28, 2021. This puts ambulance revenue collection well ahead of projected with 71.75% collected of what had been budgeted. Another $172,000.00 will be collected in April or May from GEMT. Personal Services is at 67.42 % of what was budgeted. This should be at 67.67 percent so that is on track and Materials and Services is well below at 37.99%. Chief Stanton reported that this line item is below due to not be able to train due to COVID 19 restrictions. Chief also explained that fuel has been low as well. With no further discussion on the financial report, Director Piersol moved to pay February expenses in the amount of $684,121.26. This was seconded by Director Hawman. Motion passed.

***Communications:***

Director Marcum reported that there is a group of fire fighters training together about once a week at Station 24.

***Chief’s Report:***

See attached report. Chief Stanton reported that the district is on pace to respond to 5500 calls. Chief reported that the cost sharing agreement with Good Shepherd Medical Center has been working so well that it has been extended for an additional ninety days. Carry Munro is still on medical leave with his shoulder not healing as expected. He is eligible to retire August 1, 2021, and he intends to retire at that time. Chief updated that board on the hiring process for the front office person.

***Old Business:***

Bond and Campaign: Daniel Wattenburger reported that the polling has been completed. The polling was conducted the week of February 22 – 25. The polling consisted of 150 telephone calls to voters within the district. The polling showed a 56% approval of a 14.5 million bond. The results of the polling show that it is a realistic expectation that the bond will pass, but it is not a given. The bond will require some educating to the voters. The three target groups are seniors, homeowners and republicans. Director Hawman asked how much money will be required to complete a successful campaign. Daniel reported that approximately $15,000.00 is needed to roll out the five mailings and text messages/reminders. Board President Ric Sherman asked about the current financial state of the PAC. The PAC currently has $3000.00 in the bank. A press release is due to come out on Friday, March 19, announcing the bond.

Station 25: Chief Stanton reported that the agreement will be completed in the next 30 days.

***New Business:***

Oregon Honor Guard: It was discussed making a donation to the Oregon Honor Guard for their participation in Glen’s service. President Sherman suggested possibly a $1000.00 donation. Director Marcum moved to donate $1000.00 to the Oregon Fire Service Honor Guard. This was seconded by Director Piersol. Motion passed.

USFS Surplus Pickup: A 2012 F250 4 X 4 Super Cab has been secured from the US Forest Service. This will cost $6700.00. Chief is not sure when it will be delivered or when we will have to pay for it.

Community Paramedic

Program: With difficulties in securing more stable funding for this great program, it will have to be discontinued April 30 if funding options do not come through. Good Shepherd Medical Center has cut funding for this program.

American Heart

Association agreement: Chief Stanton reported that UCFD1 has been approved as a American Heart Association training center. This could generate some revenue for the district with classes being provided on site. This will also save us on training expenses with our own responders being trained in house.

Dispatch Meeting –

Contract Fees Update: See attached funding agreement for Umatilla County Dispatch Operations. With UCFD1 being the busiest fire district, we pay more than any other fire district or department. The total amount that will be due from UCFD1 is $144,415.28.

COVID 19 regulations: With the drop in COVID 19 cases, the Emergency Agreement that was put in place last year may have to be rescinded or revised. Chief just wants to keep on top of this and keep the board informed.

Board Clerk Position: Clerk Larson will be moving to Pilot Rock in the next 30 – 45 days and wanted the board to know. She is confident that she can perform the required clerical duties as most of it is completed with computers via email. The board agreed that Clerk Larson can continue with her clerical duties while not living within the district.

May Board Meeting date

Change: Chief Stanton proposed that with the bond election on May 18, that the May board meeting and budget meeting be changed to May 19. It was approved by the board to hold the budget meeting at 6:00 pm with the board meeting at 7:00 pm. on May 19.

Jim Whelan is running unopposed on the ballot as a board member. He expressed his desire in attending some board meetings prior to the election so that when he becomes a board member, he will be somewhat informed on the business of the district.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2006.