**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**October 14, 2020**

***Present:***

The meeting was called to order at 1900, October 14, 2020, in the meeting room at Station 21, 320 S 1st Street, Hermiston, Oregon by Board Vice President Bruce Naugher. Those present included board members Eldon Marcum, Deputy Chief of Operations Jimmy Davis, Deputy Chief of Training Chief Richard Cearns, Board Clerk Reta Larson. Also present via remote access were Ric Sherman, Mike Hawman and Fire Chief Scott Stanton. Board member Spike Piersol arrived at 1907.

***Pledge of Allegiance:***

Director Eldon Marcum led the Pledge of Allegiance.

***Minutes of September 9 Board Meeting:***

Director Marcum moved to approve the minutes from the September 9, 2020 meeting. Director Naugher seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson presented the Balance Sheet showing a balance of $252,887.42 as of Monday, October 12. There is approximately $60,000.00 in expenses that will be paid on October 20 with approximately $27,000.00 left to arrive from the CARES act. Without significant ambulance revenue in the next 15 days, the district will need to draw from the line of credit at Banner Bank to cover October payroll. Clerk Larson explained that the loan is available whenever we need it, we just need to give them a call to access the money. Chief Stanton explained that the district will receive approximately $100,000.00 in revenue from the State of Oregon from conflagrations, but these have not yet been billed. The next report was the Bank Transaction report. This report shows all expenses for the month of September. The amount to be approved for all expenses is $389,622,34. Director Marcum questioned the way that the payroll expenses appeared on the report. He did not remember see the IRS, Oregon Department of Revenue, PERS and other expenses broken down individually the way they show up on the InCode reports. He is correct, payroll was shown as one lump sum on the Quickbooks reports. Director Marucm moved to pay the September expenses in the amount of $389,622.34. This was seconded by Director Piersol. Motion passed.

***Communications:***

Director Marcum reported that the Firefighters association will be doing the Halloween hotdogs, etc. on Halloween with COVID regulations in force. He reported that on October 24 they will cook hotdogs for the library haunted house in Stanfield. Chief Stanton recommended that a contingeny plan be put in place as Umatilla county had just been put on the COVID watch list with COVID cases on the rise. Director Marcum reported that if things change for the worse as related to COVID cases, they will just cancel the event.

***Chief’s Report:***

See attached report. Chief reported that UCFD1 is on pace to respond to approximately 4900 – 5000 calls for the year. Chief Davis reported that Medic 21 will most likely need a new transmission that will cost around $6000.00. They are waiting on a more definitive diagnosis from a local transmission shop. Chief Stanton is on a task force for special districts regarding the new OSHA changes. The OSHA changes could affect how the district responds to calls and could cost us significant money and could potentially change the entire culture as to how the district conducts its day-to-day business. One example that Chief Stanton gave was if we have an engine with four seats, then only 2 personnel would be able to respond on that engine. This does not work for interior attack if one is needed. This will change the way we provide service to our patrons. Chief Davis added that Carry Munro had surgery on Friday and is now recovering. Chief Davis also reported that PERS is up, but the district has received confirmation that the rates for both OPSRP and PERS 1 will decrease by 3 percent. These rates will be effective beginning July 1, 2021.

***Old Business:***

Station 25: Director Hawman reported that Station 25 is nearly complete with some final electrical work to be completed. He thinks that in another ten days it should be ready for apparatus.

Annexation Update: Chief Stanton had nothing new to report.

Bond & Campaign –

(Pac-West) Chief Stanton is working with Daniel on a September summary report. He expects to have this report by the ned of the week of the first of next week. Pac-West is watching the polling. They will most likely be at our November board meeting with a report from them. A work session may be planned before the board meeting at 18:30. Starting in November the campaign will be ramped up with the PAC fund established and speaking engagements starting.

ISO survey summary: Chief Stanton reports that as soon as Station 25 is complete with apparatus in the bays and a final occupancy permit is received, pictures will be taken and sent to ISO. Everything within 5 miles of Station 25 will receive an ISO rating of 3 in approximately 3 months from the time the final items are submitted. Chief Stanton is hopeful this will be in place by Christmas or the first of the year. The previous rating was either an 8B or 10 so this is a good decrease in ISO rating.

SAFER Grant: Chief Cearns reported that as the board is aware the district received a SAFER grant for a recruitment/retention volunteer coordinator position. The award was for a four-year position, but once the award is made, the recipient can tweak things to best serve them. The position will be for 3 years to increase the wage and will be a civilian position. The position is advertised and currently a couple of applications have been received. Applications will close October 31. The hope is to have the assessment centers in November and December with the position to start on January 4, 2021.

SDAO – Safety

& Security Grant: The district has applied for some security cameras for the front lobby area. The grant does not close until November.

***New Business:***

Health and Wellness

Grant: Chief Stanton reported that we were awarded this grant in conjunction with Pendleton Fire and Ambulance. Chief will be in contact with the Pendleton Fire Chief to get things set up to get this going. Chief Cearns reported that the class is taking place now with three UCFD1 personnel participating. The goal of this training is more to set up programs of what nutrition and training should look like. Chief Stanton also advised that we could bring a nutritionist in from Good Shepherd to help in that area.

November and December

Meeting date: Ric Sherman reported that the next meeting is scheduled for November 11 which is Veteran’s Day. He did not know if the board wanted to change the date due to the holiday. After discussion, the meetings (November and December) will remain the same as scheduled.

**Board Member Comments:**

Director Piersol thanked the guys for transporting his daughter to Trios. She had suffered a heart attack but is now home doing well.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 1932.