**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**April 14, 2021**

***Present:***

The meeting was called to order at 1900, April 14, 2021, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Eldon Marcum, Mike Hawman, Bruce Naugher, Spike Piersol, Fire Chief Scott Stanton, Deputy Chief of Operations Chief Jimmy Davis, Division Chief of EMS & Training Richard Cearns, Fire Marshal Scott Goff, Board Clerk Reta Larson and Karen Sherman.

***Pledge of Allegiance:***

Director Bruce Naugher led the Pledge of Allegiance.

***Guests:***

Karen Sherman (wife of Board President Ric Sherman) was welcomed.

***Minutes of March 10 Board Meeting:***

Director Marcum moved to approve the minutes from the March 10, 2021 meeting. Director Piersol seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson presented the financial report beginning with the budget report. Clerk Larson noted that we have collected 98.49 percent of what was budgeted for taxes with a big payment expected in May. Also noted was the fact that we have collected 90.1 percent of what was budgeted for ambulance revenue. Chief Stanton noted that we have not spent in as much in Materials and Services due to COVID. The next report reviewed was the Bank Transaction Report. Transactions noted were check # 9549 to Bound Tree Medical in the amount of $6838.48 for medical supplies, check #9575 to Pac/West for the polling that was done. This will be the last check from UCFD1 to Pac/West. Any further payments will have to come from the PAC fund. Check # 9591 to Umatilla County Sheriff’s Office for $30,797.79 is a quarterly dispatch payment. The total expenses for the month of March are $607,765.98. The next report discussed was the Balance Sheet. The total funds in all accounts is $2,687,249.53. The bulk of this money is in LGIP for a total of $2,564,549.99. In comparison to last year’s balance sheet on the same day was $2,077,769.43 with just a little over $600,000.00 more money than last year at this time. There is $116,000.00 coming from GEMT in May and another GEMT payment in August of approximately 50,000.00. Chief Stanton reminded the board of the annual payment of $119,000.00 next month for apparatus. With no further discussion regarding the financials, Director Hawman moved to pay March expenses in the amount of $607,765.98. This was seconded by Director Marcum. Motion passed.

***Communications:***

Director Marcum mentioned that is has been good to have everybody together once again training.

***Chief’s Report:***

See attached report. Chief Stanton reported that an office assistant has been hired. Two conditional job offers have been given to two firefighter/Paramedics. Chief Stanton was interviewed by Time magazine regarding the enterprise zones and the effect they have on Special Districts in the State of Oregon.

***Old Business:***

Bond and Campaign: Director Sherman reported the PAC has put together a list of people to write letters to the paper supporting the Bond Measure and a list of businesses to put yard signs up. Chief Stanton will be speaking at Rotary tomorrow, Lions Club on April 21 and the Editorial Board on April 22. The PAC fund is about $4000.00 short of the projected funds needed to complete the campaign. Letters to the editor will start showing up this weekend in the paper.

Community Paramedic

Program: With the fourth year of this program just completed, there has been a breakthrough as far as funding is concerned. The local CCO (Eastern Oregon Coordinated Care) based out of The Dalles has agreed to help with funding on a trial basis in the amount of $40,000 - $50,000 annually. Brian Sims,the new CEO for Good Shepherd Medical Center has also agreed to help with funding with $30,000 committed now and $40,000 in January. This is good news for the program and should sustain the program for the next two years. CMS has approved funding for managed care which should result in GEMT funding at 85 percent of the cost of our community paramedic program.

Station 25 Agreement: Everything is complete at the County regarding the exemption status. The code analysis report has been submitted to the State of Oregon. We are just waiting to see if an on-site inspection is required. Once this is complete the process is complete. The state is just verifying that the structure is sound to be a fire station.

***New Business:***

Ambulance procurement: With all the issues that have come up with our ambulances regarding repairs and maintenance. Chief Stanton is requesting consideration to order a new ambulance. Chief is proposing a gas-powered ambulance. This would get the same mileage as a diesel vehicle but is $9400.00 cheaper to purchase and cheaper to maintain. The vehicle will take 10 months to get so would not have to be paid for until January, 2022. The cost is approximately $200,000.00. Director Hawman moved to purchase a new ambulance. This was seconded by Director Naugher. Motion passed.

Carry Munro Retirement: Carry Munro is planning on retiring effective July 1, 2021. A ceremony will be held sometime in the future. Carry has been with the district for 20 years.

New Personnel: Two new firefighter/paramedics have been hired. Shandi Walker and Cory Reynolds will start working with the training division in June.

Summer Seasonal

Program: This program has been utilized for years to bolster our summer personnel. Six personnel will be hired. Two will work out of Station 22, one will be assigned to Station 23, one will work from Station 24 and two will be assigned to an ALS day car. The ALS day care is a new thing, but if it works well the intent is to bring it on full-time with the intention of GEMT funding it. The cost for this will be approximately $47,000.00.

Scott Goff work

back proposal: Chief Goff is eligible for retirement effective July 1. He would like to contract to work back. The contract would look essentially like Chief Stanton’s contract. Director Naugher thought that this had already been approved. Director Naugher moved to approve Chief Goff’s work back contract. This was seconded by Director Hawman.

**Board Member Comments:**

Director Marcum wanted to remind everyone that the awards banquet has been tentatively scheduled for June 5 at McKenzie Park.

Director Sherman reminded everyone about the date change for next month’s board meeting. The date for May’s board meeting is May 19 with the Budget Committee meeting at 5:30 for dinner with the budget committee meeting starting at 6:00 followed by the board meeting.

**Adjournment:**

There being no further business before the board, the meeting was adjourned.