**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**July 13, 2022**

***Present:***

The meeting was called to order at 0903, July 13, 2022, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Eldon Marcum and Jim Whelan via Zoom, Fire Chief Scott Stanton, Deputy Chief of Administration Jim Forquer, Deputy Chief of Operations Jimmy Davis, David Hansen a community member who has been helping Chief Stanton with various projects and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Marcum led the pledge of allegiance.

***Presidents Message:***

Board President Ric Sherman informed that the Oregon courts recently ruled that any notes taken by board members at board meetings are considered public record and as such under the freedom of information act can by the appropriate party can be requested to be produced.

***Guests:***

Board President Ric Sherman welcomed his wife Karen to the meeting.

***Organization of the Board***

Board Chair Ric Sherman opened nominations for Board President for the 2022 – 2023 year. Director Marcum moved to have all board members remain the same for the upcoming year. This was seconed by Director Hawman. Motion passed. Board positions will be as follows for the 2022 – 2023 year:

Board President: Ric Sherman

Board Vice President: Eldon Marcum

Board Secretary/Treasurer: Mike Hawman

***Minutes of June 8, 2022 Board Meeting***

Director Hawman moved to approve the June 8, 2022, board meeting minutes. Director Marcum seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson started with the Balance Sheet for the bond. This report shows a balance of $2,468,817.76 in LGIP and $8,635.06 in the Banner Bank bond account for a total cash balance of $2,430,441.82. The bank transaction report for the bond contains six transactions totaling $287,609.49. This includes check number 1017 to Stryker Sales Corporation in the amount of $122,439.91 is an overpayment for load systems and power cots so a refund will be coming from Stryker in the amount of $102,000.00. Check number 1018 to Suburban Chevrolet in the amount of $110,798.14 is for two brush chassis. Check number 1019 to True North in the amount of $11,109.34 is the remaining 5 percent owed for the box ambulance but has not been given to them because we have not taken delivery of the ambulance yet. Check number 1020 to Suburban Chevrolet in the amount of $41,963.60 is for one Tahoe. The other Tahoe has not yet been delivered. Check number 1021 in the amount of $1,283.50 to BOLI is for items completed at Station 23. The next report reviewed was the Balance Sheet for the General Fund. This report shows a balance of $2,037,618.26 in LGIP, $500.00 in Petty Cash and $5,087.83 in the Banner Bank checking account for a total of $1,824,030.32. This is a little less than the 1.9 million that Chief Stanton had forecast for the budget. The deficit is due to the GEMT money in the amount of approximately $143,000.00 that should be received any day. The Budget Report for the general fund show taxes collected during June total $107,028.68, Ambulance revenue collected during June total $295,430.76. This includes FireMed funds collected. No Maintenance Service fees collected during June. Grant funds collected during June total $35,000.00. No Intergovernmental Agreement fees or Fire Suppression Fees were collected during June. Miscellaneous Revenue collected during June totaled $516.25. Total revenue collected during the month of June was $437,975.69. For expenses $534,750.82 spent in Personal Services. Materials and Services expended during the month of June totaled $78,301.60. Ambulance revenue was down for the year due to several things. One issue was that most COVID 19 patients were flown out and many transport requests were turned down due to staffing issues. Tax revenue was up for the year. We will see revenue this year from Shearer’s Foods but for the 23 – 24 budget year will see an approximate decrease of $68,000.00. With no questions regarding the budget, the final report to review was the bank transaction report. The first transaction noted was check number 10498 to Smith Security in the amount of $475.00 is for repairs to the fire detection system at Station 21. Check number 10503 to AT & T Mobility in the amount of $3,180.42 is for mobile data terminals for brush engines. Check number 10510 to Preferred Property Management in the amount of $995.00 is for the rent for the apartment for the Resident Interns. Check number 10514 to Tyler Technologies in the amount of $11,305.87 is the annual fee. Check number 10515 to UL LLC in the amount of $1,645.00 is for the ladder testing of the large ladders. Check number 10517 to Billy Osborne in the amount of $675.00 is for background checks on the new employees. Check number 10528 to Matrix Sciences International Inc in the amount of $328.50 is for water testing as sub stations. June expenses total $615,456.53. Director Hawman moved to pay June expenses in the amount of $615,456.53. Director Marcum seconded this. Motion passed.

***Communications***

Director Marcum reported that the 4th of July was a success again this year.

***Chief’s Report:***

See attached report. June was a very month with 489 calls. Only 5 transports were taken during the month. Jesse Brown has been promoted to fill Lt. Josh Smith’s position due to his resignation. Chief Stanton briefed the board on the accident that the UCFD1 ambulance was involved in. The investigation is ongoing.

***Old Business:***

Bond procurement and

Station work update: Groundbreaking has taken place as Station 23 and work is progressing.

There is an issue with the paint on the box ambulance that is being worked out.

IT contract with COH: Chief Stanton signed the IT contract with the City of Hermiston. Jordan Standley will be moving from employment with Intermountain ESD to employment with the City of Hermiston as their IT manager. Chief Stanton thinks that the service we receive will be better.

CDA lands annexation: Chief Stanton and David Hansen continue to work on the presentation for annexation so that is prepared when they are ready.

Dispatch Evaluation review

And Summary: The firm has completed the review of the dispatch. The main concern and issue lies with staffing issues.

***New Business:***

Surplus M-25

(Old Mercedes): Medic 25 needs approximately 5,000 to $6,000 in repair to return it to service. Chief Stanton recommends that we surplus is. Director Marcum moved to surplus M-25. This was seconded by Director Hawman. Motion passed.

Coop with BLM: There is no cooperative agreement this year, but Chief Stanton is hopeful to have one is place for next year. Chief is going to check on billing for fire response on BLM owned property.

August board meeting

Time change: Everyone agreed that they had no conflict with the fair interfering with the board meeting, so the August board meeting time will remain the same (7 p.m.).

Over hire for Staffing: There are currently 2 openings for positions within the district. Chief reports that there are currently 3 good candidates. Hiring three gets the district staffed at 27-line personnel. Director Whelan moved to hire three people. This was seconded by Director Marcum. Motion passed.

Executive Session: No Executive Session

Collective Bargaining

Contract With Union: See Attached Union Negotiation 2022 highlights. Chief Davis distributed a brief report of the items agreed upon at the last meeting. The union will receive a 4 percent rain over a 2-year contract. The biggest change will be a 4-shift rotation instead of the 3 shifts the district currently uses. The 4-shift schedule will have 7 personnel on each shift. Chief Stanton is confident the schedule change will help with future recruitment endeavors. Director Hawman moved to ratify the collective bargaining contract as presented by Chief Davis. This was seconded by Director Marcum. An individual roll call of each board member resulted in 4 yeses. Contract was ratified unanimously.

**Board Member Comments:**

Director Sherman thanked everyone for reelecting him to serve as President of the board.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2008.