**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**June 12, 2024**

***Present:***

The meeting was called to order at 1902, June12, 2024, in the meeting room at Station 24, 280 W. Coe Ave, Stanfield, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Jim Whelan, Eldon Marcum, Fire Chief Scott Stanton, Deputy Chief of Strategic Services Richard Cearns, Firefighter/Paramedic Danny Hinton, David Hansen and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Hawman led the pledge of allegiance.

***Budget Hearing:***

Board President Ric Sherman declared the budget hearing open at 1902. There being no comments he then declared the budget hearing closed.

***Guests***

Board President Ric Sherman welcomed Danny Hinton who is the Secretary/Treasurer for the Fire fighter’s union to the meeting.

***Minutes of May 8th, 2024, Board Meeting***

Director Whelan moved to approve the May 8, 2024, board meeting minutes. Director Hawman seconded the motion. A roll call resulted in a unanimous vote. Motion passed. Director Marcum moved to approve the May 8, 2024, budget committee meeting minutes. This was seconded by Director Whelan. A roll call resulted in a unanimous vote. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $26,196.54 in bond taxes LGIP, $36,074.24 in bond debt services, $5,966.21 in bond debt services checking and $-29,072.66 due from other accounts for a balance of $39,164.33. The bond capital outlay balance sheet shows $3,473,040.14 in the Bond LGIP account, $30,782.68 in the bond account and $-70,836.64 due from other accounts for a balance of $3,432,986.18. The next report presented was a Bond Budget Report. This report shows no activity during the month of May. The bond transaction report for debt services shows two transactions totaling $692,428.13. The bond transaction report for capital purchases shows one transaction totaling $235,635.62. Director Hawman moved to pay the May bond expenses for debt services in the amount of $692,428.13 and bond capital purchases in the amount of $235,635.62. Motion was seconded by Director Whelan. A roll call resulted in a unanimous vote. Motion passed. The budget report was then reviewed showing taxes collected during May total $50,138.36. $4.636.75 was Fire Med collections, with total ambulance revenue collected at $233,367.47 and $127,105.64 collected in GEMT funds for total Ambulance Service Fee Revenue of $365,109.86. No Maintenance Service Fees collected during May. $1,350.00 was collected from Grants. $1,562.19 was collected in Intergovernmental Agreement funds and $835.25 was collected in Fire suppression fees during May. Miscellaneous Revenue of $10,560.53 was collected in May. No other revenue was received during the month. Total revenue collected during the month of May was $429,556.19. For expenses, $609,316.70 was spent on Personal Services. Materials and Services expended during the month of May totaled $112,564.63. $2,929.68 was spent from the General Fund Capital Outlay fund in May. The balance sheet for the General Fund shows a balance in LGIP of $2,567,376.92, $500.00 in petty cash, $20,396.26 in the Banner Bank checking account, $50,685.20 in Reserve Fund LGIP and $520,749.22 due from other accounts for a balance of $3,159,707.60. The final report reviewed was the bank transaction report. Multiple transactions were reviewed with May expenses totaling $723,037.63. Director Hawman had one question regarding draft number 0001810 to CIS in the amount of $75,468.00. It was explained that this is the amount the district pays monthly for medical, dental and life insurance for district employees. With no further questions or comments regarding the financial report, Director Hawman moved to pay May general fund expenses in the amount of $723,037.63. Director Whelan seconded this. A roll call resulted in a unanimous vote. Motion passed.

***Communications:***

President Sherman read a letter from Echo Fire Department thanking us for the donation of the brush truck.

Volunteer Association: Director Marcum reported that the golf tournament was a success.

***Chief’s Report:***

See attached report. The district responded to 535 calls during May. Grants that are still out are one for an auto pulse, an AFG for an interface engine to replace the 1989 spartan engine for $770,000.00, SAFER grant for 16 firefighters for over 7 million for 3 years and PF & S grant for a new fire extinguisher prop for $33,000.00. David Hansen is working on a grant to update the fire education trailer.

***Executive Session:***

An executive session was convened under ORS 192.660 (20) (h) at 1930 with Mark Woolf, attorney regarding the potential litigation involving Jeremy Gillette. The regular board meeting was reconvened at 1945.

***Old Business:***

Capital Improvements

And Purchases:

Station work: Framing is still under way at Station 23. Work is scheduled to be completed on Station 23 in September. Work will start on Station 21 when Station 23 is complete. Chief has been looking at the BMCC agriculture facility as a location during construction. There are 3 homes on site that we may be able to use. .

Apparatus status: The ambulance is still on order, not sure when it will arrive. It has been on order for over 2 years.

Grants – Apprenticeship,

SAFER, AFG, et

al Covered during Chief’s report.

***New Business:***

Resolution to adopt the

Budget and assess

the taxes Resolution

23 – 24 #2: Clerk Larson read Resolution 23 – 24 #2. Director Whelan moved to adopt Resolution 23 – 24 #2. This was seconded by Director Hawman. A roll call vote resulted in a unanimous vote. Resolution 23 – 24 #2 adopted.

Resolution 23 – 24 #3

Moving funds from

Contingency to Operations: Clerk Larson read Resolution 23 – 24 #3 Moving funds from Contingency to Operations. Director Marcum moved to adopt Resolution 23 – 24 #3. This was seconded by Director Whelan. A roll call vote resulted in a unanimous vote. Resolution 23 – 24 #3 adopted.

Oregon Honor Guard

Donation: President Sherman discussed the need by the honor guard for funding for their travels. Chief Stanton recommended $500 or $1000 would be a good amount that was sustainable in the budget. Director Marcum moved to donate $1000.00 to the Oregon Honor Guard. This was seconded by Director Hawman. A roll call vote resulted in a unanimous vote.

Labor Negotiations: Chief Stanton reported that administration met with union representatives on Monday with progress made. A settlement was agreed upon by both parties and was ratified by the union last night. Director Hawman moved to ratify the union contract. This was seconded by Director Marcum. A roll call vote resulted in a unanimous vote. Motion passed.

Board evaluation of

Candidates and

Appointment: Eldon moved to approve Glenn Silaski as a board member to fill Spike Piersol’s vacant board position. This was seconded by Director Hawman. A roll call vote resulted in a unanimous vote. Motion passed. Glenn Silaski will fill out the remaining term of Spike’s position.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2025.