**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**May 8, 2024**

***Present:***

The meeting was called to order at 1927, May 8, 2024, in the meeting room at Station 24, 280 W. Coe Ave, Stanfield, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Jim Whelan, Eldon Marcum, Fire Chief Scott Stanton, Office Manager Candice Osborne, David Hansen and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Hawman led the pledge of allegiance.

***Minutes of March 13, 2024, Board Meeting***

Two corrections were noted on the motion to approve minutes made Director Marcum with the second by Director Hawman and the second correction was at the top of page two on the revenue collected. It should be $194,256.57. With those two corrections, Director Hawman moved to approve the April 10, 2024, board meeting minutes. Director Whelan seconded the motion. A roll call resulted in a unanimous vote. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $709,454.91 in bond taxes LGIP, $36,074.24 in bond debt services, $5,394.11 in bond debt services checking and $-29,072.66 due from other accounts for a balance of $721,850.60. The bond capital outlay balance sheet shows $3,632,244.19 in the Bond LGIP account, $34,470.60 in the bond account and $-70,836.64 due from other accounts for a balance of $3,595,878.15. The next report presented was a Bond Budget Report. This report shows $7,995.33 received in taxes and interest during April for bond revenue. There were no bond principal or interest payments during April. The bond transaction report shows seven transactions totaling $482,851.11 Director Marcum moved to pay the April bond expenses in the amount of $482,851.11. Motion was seconded by Director Whelan. A roll call resulted in a unanimous vote. Motion passed. The balance sheet for the General Fund shows a balance in LGIP of $2,817,466.26, $500.00 in petty cash, $21,840.22 in the Banner Bank checking account, $50,462.94 in Reserve Fund LGIP and $520,749.22 due from other accounts for a balance of $3,411,018.64. The budget report was then reviewed showing taxes collected during April total $42,623.00. $2,826.25 was Fire Med collections, with total ambulance revenue collected at $263,922.52 for total Ambulance Service Fee Revenue of $269,646.77. Maintenance Service Fees collected during April totaled $6,757.50. in March. $500.00 was collected from Grants. Miscellaneous Revenue of $2,945.41 was collected in April. No other revenue was received during the month. Total revenue collected during the month of April was $322,472.68. For expenses, $592,913.80 was spent on Personal Services. Materials and Services expended during the month of April totaled $120,642.91, $96,191.29 was spent from the General Fund Capital Outlay fund. The final report reviewed was the bank transaction report. Multiple transactions were reviewed with March expenses totaling $872,809.80. With no questions or comments regarding the financial report, Director Whelan moved to pay April general fund expenses in the amount of $872,809.80. Director Hawman seconded this. A roll call resulted in a unanimous vote. Motion passed.

***Communications:***

Volunteer Association: Director Marcum reported that the golf tournament is coming up on May 18. Director Whelan reported that the POC graduation is scheduled for tomorrow night at Station 24 at 1830.

***Chief’s Report:***

See attached report. The district responded to 499 calls during April. Grants that are still out are the AFG for an interface engine to replace the 1989 spartan engine for $770,000.00, SAFER grant for 16 firefighters for over 7 million for 3 years and PF & S grant for a new fire extinguisher prop for $33,000.00 and an auto pulse grant. David Hansen is working on a grant to update the fire education trailer. Director Marcum asked about a replacement to cover Jessica’s job while she is out on leave for hip surgery. Chief explained that there is no replacement for Jessica. There is a chance she would be able to come back on light duty and could assist someone else to cover her responsibilities.

***Old Business:***

Capital Improvements

And Purchases:

Station work: Framing is under way at Station 23. Work is scheduled to be completed on Station 23 in September. Work will start on Station 21 when Station 23 is complete. Still looking frantically for a place to house everyone and apparatus while work commences on Station 21. We still have the option of using the old telephone building (now owned by Umatilla Electric) located at 10th and Elm.

Apparatus status: The ambulance is still on order, not sure when it will arrive.

Grants – Apprenticeship,

SAFER, AFG, et

al Covered this during Chief’s report.

Chief’s Evaluation: Ric & Jim came up with a new form for the evaluation. Comments received from board members came in really well with Chief Stanton’s performance scores coming in high.

Open Board Position: A packet of information that consisted of a cover letter, application, calendar of board meetings, etc. was presented to the board members. Chief can send out more information like the duties of the board member. The board discussed who had expressed interest. The opening will be posted on the district’s website.

***New Business:***

Work after retirement (WAR)

future employees: The state extended this an additional 10 years. Chief Stanton and Chief Goff both work under this. Chief is agreeable to offering this to chief officers. Nate Stephens is interested in working under this plan. Chief Stanton is not inclined to offer this to Nate at this time due to his newly being promoted to his current position. The board is agreeable to Chief Stanton handling this issue.

Surplus 2007 Interface

Engine: This is a 2007 International interface engine (IF 24). With all the new rolling stock that the district has, the district no longer needs this apparatus. Director Hawman moved to surplus this IF 24. This was seconded by Director Marcum. A roll call vote resulted in a unanimous vote. Motion passed.

Rescue 24 donation: At the chief’s conference, Chief Stanton was approached by Baker County (Sumpter and Powder River Rural) individuals expressing interest in this apparatus. Chief Stanton proposed donating it to Sumpter fire department. Director Whelan moved to donate Rescue 24 to Sumpter Fire Department. This was seconded by Director Hawman. A roll call vote resulted in a unanimous vote. Motion passed.

Apprenticeship Program

Grant Approval: Chief Stanton got the call yesterday, that UCFD1 is one of three departments that received this grant. The total grant is $1,354,116.54. This is to fund 5 personnel. Director Marcum moved to accept the apprenticeship program grant. This was seconded by Director Hawman. A roll call resulted in a unanimous vote. Motion passed.

**Board Member Comments:**

Director Hawman thanked Chief Stanton for the meal and the presentation of the budget.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2026.