**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**October 11, 2023**

***Present:***

The meeting was called to order at 1859, October 11, 2023, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Jim Whelan, Eldon Marcum, Chief Scott Stanton, David Hansen and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Hawman led the pledge of allegiance.

***Guests:***

None.

***Minutes of September 13, 2023, Board Meeting***

Clerk Larson mentioned one typo correction on page 3, 5th line down should read “some CPR/First Aid and fire training” not raining. With this correction, Director Marcum moved to approve the September 13, 2023, board meeting minutes. Director Whelan seconded the motion. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $29,059.67 in bond taxes LGIP, $36,074.03 in bond debt services, $5,000.59 in bond debt services checking and $-412.00 due from other accounts for a balance of $69,722.29. The bond capital outlay balance sheet shows $5,144,330.56 in the Bond LGIP account, 181,334.95 in the bond account and $-557,678.64 due from other accounts for a balance of $4,767,986.87. The bond transaction report shows eleven transactions totaling $840,158.03. The balance sheet for the General Fund shows a balance in LGIP of $1,140,149.47, $500.00 in petty cash, $11,474.76 in the Banner Bank checking account, $-1,737.29 in unapplied credits/overpayments and $153,581.02 due from other accounts for a balance of $1,303,967.96. The budget report was then reviewed showing taxes collected during September total $48,927.01. Ambulance Service Fee Revenue collected during September total $253,557.76. $1035.00 collected in Maintenance Service Fees during September. No Grant funds, Intergovernmental agreement funds or fire suppression fees were collected during September. Miscellaneous Revenue of $6,667.56. was received in September. No other revenue was received during the month. Total revenue collected during the month of August was $310,187.33. For expenses, $679,072.43 was spent on Personal Services. Materials and Services expended during the month of September totaled $90,687.84. $21,739.12 was spent from the General Fund Capital Outlay fund during September. The final report reviewed was the bank transaction report. Clerk Larson reviewed multiple transactions with September expenses totaling $812,513.95. With no further questions regarding the financial report, Director Marcum moved to pay September expenses in the amount of $879,578.72. Director Whelan seconded this. Motion passed.

***Communications:***

Volunteer Association: Director Marcum reported that the volunteer association will be giving away hotdogs during Octoberfest (October 21) and on Halloween.

***Chief’s Report:***

See attached report. Dan Shult is still on leave with a torn rotator cuff that will require surgery. He will have extended leave as he recovers from this injury. He has been doing some light duty work. Scott remarked on the new monitors that we have received and how amazing they are for even the untrained person. Chief Stanton is fired up with the number of candidates (13) in the volunteer academy. There are currently two grants out for auto pulses. The SAFER grant for personnel is being worked on by a grant writer in Washington D.C. An AFG grant is also being pursued for a regional radio system wide that would be a backup system to our current system. The county is willing to host a block grant for 1.5 million for the Safety Center. Department of Homeland Security and Oregon Emergency management grants are also being explored. Chief Stanton reported that he met with the Chief from Umatilla Rural Fire Protection District letting him know the district’s stance on mutual aid. He also refreshed this information with the staff officers.

***Old Business:***

Capital Improvements

And Purchases:

Station work: Chief distributed a timeline chart for the next year and work on the stations. About 90 percent of the work is complete at Station 24. Station 22 work continues with certificate of occupancy expected January 1, 2024. Work on Station 23 Phase 2 will start with the permitting process in January with construction starting in February. Completion is estimated to be in August 2024. Permitting is estimated on Station 21 to begin in January 2024. Asbestos abatement will be the first thing to go with that starting in April 2024. Work should be completed in September 2024. Extension of the grant into December 2024 is possible. Chief Stanton estimates that we will be approximately $400,000.00 short on bond funds to finish all these projects.

Apparatus status: Ed Clark will fly to Missouri on October 25 or 26 to get the aerial. It will be in Hillsboro for close to 3 weeks, then we will receive it in Hermiston.

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Hutterites/Medical

Training and station: The Hutterites have 4 young men enrolled in the fire fighter academy.

CDA Annexation:

 November 8 is the hearing for the CDA Annexation. Chief Stanton will attend. He doesn’t expect any surprises regarding the hearing.

Grants – SAFER, Firehouse

Subs, etc. Chief Stanton covered grants in his Chief’s report.

Oath of Office: Tabled until next month.

***New Business:***

Declare Surplus of

Apparatus Brush 24, 25,

Truck 23, M25 (0ld) and

Rescue 24: Two brush trucks (24 & 25) Ladder Truck (Truck 23) and Rescue 24 are all going to be vehicles that are no longer needed. Chief Stanton has stated that he won’t get rid of them immediately, but if they are declared surplus then he can begin work on getting them gone. Director Whelan moved to surplus Brush 24 & 25, Truck 23, and Rescue 24. This was seconded by Director Hawman. Motion passed.

Lt. Studebaker Donation

discussion: With Lieutenant Studebaker’s passing, discussion was leaning toward helping with costs for the funeral. All costs for the funeral have been met, so the board discussed donating $500.00 to the Chaplains Association. Director Whelan moved to make this $500.00 to the Chaplains Association in Lieutenant Studebaker’s name. This was seconded by Director Marcum. Motion passed.

Parking facility: Discussion was about building a parking facility to house the new investigation trailer. This is a 3-sided structure enclosed on 3 sides. Chief Stanton will come back next month with some more firm pricing.

**Board Member Comments:**

Director Sherman reported that former Clerk Gene Jorgenson’s celebration of life will be this Saturday at the New Hope Church.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2007.