**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**September 11, 2024**

***Present:***

The meeting was called to order at 1900, September 11, 2024, in the meeting room at Station 24, 280 W. Coe Ave, Stanfield, Oregon by Board Vice President Mike Hawman. Those present included board members Eldon Marcum, Glenn Silaski, Jim Whelan remotely, Fire Chief Scott Stanton and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Marcum led the pledge of allegiance.

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***Minutes of August 14th, 2024, Board Meeting***

Director Marcum moved to approve the August 14, 2024, board meeting minutes. Director Silaski seconded the motion. A roll call resulted in a unanimous vote. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $50,388.1645 in bond taxes LGIP, $7.84 in bond debt services, $26,459.22 in the Bond Debt Services checking and $-5,000.00 due from other accounts for a balance of $71,855.22. The bond capital outlay balance sheet shows $2,598,089.49 in the Bond LGIP account, $30,848.77 in the bond account and $-70,828.80 due from other accounts for a balance of $2,558,109.46. The bond transaction report for capital purchases shows four transactions totaling $291,183.02. Director Marcum moved to pay the August bond expenses for bond capital purchases in the amount of $291,183.02. Motion was seconded by Director Silaski. A roll call resulted in a unanimous vote. Motion passed. The balance sheet for the General Fund shows a balance in LGIP of $1,662,232.30, $500.00 in petty cash, $12,736.67 in the Banner Bank checking account, $51,358.08 in Reserve Fund LGIP and $520,749.22 due from other accounts for a balance of $2,247,576.27. The budget report was then reviewed showing taxes collected during August total $36,627.05. $3,038.75 was Fire Med collections, with total ambulance revenue collected at $270,562.53 and $2,089.99 collected from GEMT for total Ambulance Service Fee Revenue of $275,691.27. Maintenance Service Fees of $1,770.00 were collected during August. $702,058.27 were collected in Grant funds during August. $1,000.00 was collected in Intergovernmental Agreement funds. No revenue was collected in Fire suppression fees during August. Miscellaneous Revenue of $5,148.80 was collected in August. No other revenue was received during the month. Total revenue collected during the month of August was $1,022,295.39. For expenses, $695,734.86 was spent on Personal Services. Materials and Services expended during the month of August totaled $91,821.00. $54,145.83 was spent from the General Fund Capital Outlay fund in August. The final report reviewed was the bank transaction report. Multiple transactions were reviewed with August expenses totaling $1,526,003.48. The final report reviewed was the Reserve Fund Account that shows a balance of $51,358.08. Director Marcum moved to pay August general fund expenses in the amount of $1,526,003.48. Director Silaski seconded this. A roll call resulted in a unanimous vote. Motion passed.

***Communications***

Director Marcum reported that one more POC tested yesterday and passed.

***Chief’s Report:***

See the attached report. The district responded to 512 calls during August. AT the current pace the district is on track to respond to approximately 200 fewer calls during 2024. Chief Stanton has no explanation for this. Chief reported that we did not receive the communications equipment grant that was submitted in April. The district is still in the running for the AFG grant. About half of the SAFER grant funding has been awarded but the district is still in the running for this grant.

***Old Business:***

Capital Improvements

And Purchases:

Station work: The date for completion of Station 23 has been moved back to October 20. Chief Stanton is working on a couple of different options for housing the ambulance in Hermiston. Work continues on the police side of Station 21. The build time is 360 days for Station 21.

Equipment: Chief Stanton thinks that Ryan picked up the Medic but cannot confirm this for certain.

ODOT Lowboy and

Truck purchase: Director Marcum moved to approve the purchase of the Volvo Truck and trailer (lowboy) for $49,000.00. This was seconded by Director Silaski. A roll call resulted in a unanimous vote.

This apparatus is valued at approximately $125,000.00. The county has given $7500.00 toward the purchase of this apparatus.

Lawsuit updates: The lawsuit regarding the ambulance accident is ongoing with depositions being conducted. This is set to go to court in January. The Gillette lawsuit is ongoing. Nothing new to report.

***New Business:***

Surplus semi-truck

And mechanics vehicle: Ryan’s old vehicle that we received from the forest service and the semi pull vehicle are no longer needed by the district. Director Marcum moved to declare both apparatus as surplus. This was seconded by Director Silaski. A roll call vote resulted in a unanimous vote. Motion passed.

Open house for station

23: Once the station is complete Chief Stanton would like to arrange for an open house. He is tentatively looking for some time in November.

OFDDA conference: This conference is scheduled for November 7 – 9 in Sunriver. Clerk Larson needs to know by October 6 who will be attending to receive the discounted room rate.

AP Triton work – sole

Source: This is for a comprehensive risk assessment which includes a standard of cover and strategic plan. AP Triton’s unparalleled experience make them a great choice for the district to complete this assessment for the district. AP Triton completing this assessment rather than the district leads to more credibility in the assessment and completed documents. This type of assessment will be critical for the district if and when it decides to pursue a levy. Chief Stanton included $100,000.00 in the budget for this assessment. AP Triton’s estimate to complete this project is $95,923.00. Director Silaski moved to hire AP Triton as a sole source provider to complete the comprehensive risk assessment for the district in the amount of approximately $95,000.00. This was seconded by Director Marcum. A roll call resulted in a unanimous vote. Motion passed.

PILT (Payment in Lieu of

Taxes) funding: Every county in the State of Oregon receives federal funding for payment in lieu of taxes since 1999. Umatilla county received 1.3 million in payment in lieu of taxes (PILT) funding in 2024 alone. There are over 420,000 acres of federal land in Umatilla County. According to the federal documents, this funding is intended to help local governments carry out such vital services as firefighting, police protection, construction of public schools and roads and search and rescue operations. The fire district has never received any of this funding from the county. Of the 420,000 acres of land in Umatilla County, approximately 5455 acres are within the Umatilla County Fire District #1 boundaries with another 4019 acres to be added when the depot ground is added. Chief Stanton wants the board to know that he has scheduled a meeting with Chief Grant from Umatilla Fire District with Commissioner Dorran to have a conversation about the PILT money and how the fire district should be receiving some of this funding. Chief Stanton wants to know how hard the board wants him to pursue this funding. The board is in consensus that Chief Stanton start this discussion with Commissioner Dorran.

Chief Stanton reminded everyone about the upcoming pinning ceremony on Friday, September 27 at 2 p.m. at the Community Center.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2001.