**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**June 14, 2023**

***Present:***

The meeting was called to order at 1900, June 14, 2023, in the meeting room at Station 21, 320 S 1st Street, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Jim Whelan, Eldon Marcum, Spike Piersol, Chief Scott Stanton, Fire Fighter Daniel Hinton, David Hanson and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Marcum led the pledge of allegiance.

***Budget Hearing:***

Board President Ric Sherman declared the budget hearing open at 1901. There being no comments he then declared the budget hearing closed at 1902. Director Whelan had a question regarding the grant funds coming from the State Fire Marshals Office. Chief Stanton explained that it is in the budget, that is the reason for the large cash carry over.

***Guests:***

None.

***Minutes of May 10, 2023, Board Meeting***

Director Piersol moved to approve the May 10, 2023, board meeting minutes. Director Marcum seconded the motion. Motion passed. Director Hawman moved to approve the minutes from the May 10, 2023, budget committee meeting. Director Piersol seconded the motion. Motion passed.

***Financial Report:***

There being no Balance sheet for the bond this month due to issues with In Code, Clerk Larson started with the transactions for the bond. The bond transaction report shows seven transactions totaling $627,029.32. The Budget report shows taxes collected during May total $27,126.27. Ambulance Service Fee Revenue collected during May total $367,002.58. Maintenance Service Fees collected during May total $260.50 and Grant funds collected in May total $321,552.89. Miscellaneous Revenue of $2,344.49 was received in May. No other revenue was received during the month. Total revenue collected during the month of May was $718,286.73. For expenses, $574,948.4 was spent on Personal Services. Materials and Services expended during the month of May totaled $375,473.00 and $19,409.89 expended in Capital Outlay during the month of May. The next report reviewed was the balance sheet for the general fund showing a balance in LGIP of $2,739,014.33, $500.00 in petty cash, $144,846.67 in the Banner Bank checking account, $-1,737.29 in Unapplied Credits/Overpayments and $-124,046.77 due from other accounts for a balance of $2,758,576.94. The final report reviewed was the bank transaction report. Clerk Larson reviewed multiple transactions with May expenses totaling $970,740.15. With no questions regarding the financial report, Director Whelan moved to pay May expenses in the amount of $970,740.15. Director Marcum seconded this. Motion passed.

***Communications:***

Director Marcum reported that the golf tournament was a success, raising approximately $6600.00.

***Chief’s Report:***

See attached report. May calls totaled 549.

***Old Business:***

The last of the bonds sold last week. The money will be received on June 21.

Bond procurement and

Station work update:

Station work: Chief has been working on swapping some jobs to delay starting on the work at station 21. Work continues at Station 24. There is some delay on the alerting system at Station 24. Chief is adamant that the systems be the same for all stations.

Apparatus work: The one brush truck is up being lettered with the other to follow. The Dodge chassis for the ambulance in Nevada was not long enough so a Ford chassis had to be ordered at a higher cost. The district will not be responsible for the price increase. Corey’s pickup should be here in July or August.

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OMD Mutual Aid

Agreement: There is finally an agreement in place that has been signed.

Hutterittes MOU: Chief Stanton had further discussion with Herb & Bill Stahl, the MOU is now in their hands.

CDA Annexation and

MOU Resolution # 2022-

2023 #3: The board agreed that upon receipt of a signed Memorandum of Understanding from the Columbia Development Authority by Umatilla County Fire District #1, the board will authorize the board president to move forward with annexation. After clerk Larson read Resolution 2022 – 2023 #3, Director Whelan moved to adopt Resolution 2022 – 2023 #3 with the above conditions. This was seconded by Director Hawman. A board roll call resulted in each board member responding with a yes vote thus adopting Resolution 2022 – 2023 #3.

Auditors: Chief Stanton will send out RFQ’s for auditors Monday.

Grants: The FPS grant is about $131,000.00. The district’s share is approximately $6000.00. Director Marcum moved to accept the grant funds. This was seconded by director Piersol. Motion passed. The district continues to pursue grants.

***New Business:***

Executive Session: An executive session per ORS 192.660 (2) (f) was called at 1951with everyone but the board and chief exiting the meeting room. The Executive session was closed at 1957.

Resolution 2022 – 2023 #6

Budget resolution: Chief presented LB 10 & 35 due to the changes with the bond sale. The requirements total $7,649,960.00. The LB 35 is for the debt and totals $1,105.193.00. Director Marcum moved to accept the changes on the LB 10 and LB 35. This was seconded by Director Piersol. A roll call of each board member resulted in 5 yes votes and 0 no votes. Motion passed. Clerk Larson read Resolution 2022 – 2023 #6 adopting the budget, making appropriations, and imposing and categorizing taxes. Director Piersol moved to adopt Resolution 2022 – 2023 #6 This was seconded by Director Hawman. After a roll call of each board member with each board member responding with a yes, Resolution 2022 – 2023 #6 was adopted.

Civil Service and

Adoption of rules

Resolution 2022 –

2023 #4: Clerk Larson read Resolution 2022 – 2023 #4 forming a civil service system. Director Hawman moved to adopt Resolution 2022 – 2023 #4. This was seconded by Director Piersol. A roll call of each board member resulted in 5 yes votes and 0 no votes. Resolution 2022 – 2023 #4 was adopted.

Appoint civil Service

Members: David Hansen, Josh Burns and Steve Eldridge are the 3 individuals that Chief Stanton is recommending to serve as civil service members. Steve Eldridge’s appointment is contingent on his accepting the appointment. Director Marcum moved to accept the above individuals to serve as civil service members. This was seconded by Director Hawman. Motion passed.

Transfer of Contingency

Funds Resolution

2022 – 2023 #5: Clerk Larson read Resolution 2022 – 2023 #5. Chief Stanton explained that this transfer is something that the district routinely does in June. Director Whelan moved to adopt Resolution 2022 – 2023 #5. This was seconded by Director Marcum. A roll call of each board member resulted in 5 yes votes and 0 no votes thus Resolution 2022 – 2023 #5 is adopted.

Authorize bond proceeds

Resolution

2022 – 2023 #7: Clerk Larson read Resolution 2022 – 2023 #7 to authorize the receipt of bond proceeds and authorize expenditures for fiscal year 2022 – 2023. Director Marcum moved to adopt Resolution 2022 – 2023 #7. This was seconded by Director Hawman. A roll call of each board member resulted in 5 yes votes and 0 no votes thus adopting Resolution 2022 – 2023 #7.

**Board Member Comments:**

Chief Stanton gave a brief update on the fire that is burning in the Juniper Canyon fire that has extended into the state of Washington.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2033.