**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**December 14, 2022**

***Present:***

The meeting was called to order at 1900, December 14, 2022, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Spike Piersol, Jim Whelan, Eldon Marcum, Fire Chief Scott Stanton, David Hansen and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Marcum led the pledge of allegiance.

***Guests:***

None

***Minutes of November 9, 2022 Board Meeting***

Director Marcum moved to approve the November 9, 2022, board meeting minutes. Director Piersol seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson started with the Balance Sheet for the bond. The bond balance sheet shows a balance of $1,811,835.70 in the bond LGIP account, $102,724.68 in the Banner Bank bond account and $-47,014.75 due from other accounts for a balance of $1,867,545.63. The bond transaction report shows seven transactions totaling $362,011.12 for the month of November. The next report reviewed was the Balance Sheet for the General Fund. This report shows a balance of $3,655,623.85 in LGIP, $500.00 in Petty Cash and $30,941.29 in the Banner Bank checking account and

$-219,175.77 due from other accounts for a total of $3,467,889.37. The Budget Report for the general fund show taxes collected during November total $4,185,038.17, Ambulance revenue collected during November total $218,245.72. Maintenance Service fees received during the month of November totaled $1050.00. No Grant funds, Intergovernmental Agreement fees or Fire Suppression Fees were collected during the month of November. Miscellaneous Revenue collected during November totaled $12,641.79. Total revenue collected during the month of November was $4,416,975.68. For expenses $583,423.66 spent in Personal Services. Materials and Services expended during the month of November totaled $106,531.28. $14,560.06 was spent in Capital Outlay during November. With no questions regarding the budget, the final report to review was the bank transaction report. Clerk Larson reviewed several transactions and noted November expenses total $707,458.62. With no questions regarding the transaction report, Director Whelan moved to pay November expenses in the amount of $707,458.62. Director Piersol seconded this. Motion passed.

***Communications:***

None.

***Chief’s Report:***

See attached report. November calls totaled 554. Chief Stanton projects an 8 – 9 percent increase in the call volume over 2021. Chief reported that the increase in call volume is not sustainable without increasing staffing.

***Old Business:***

Bond procurement and

Station work update:

Station work: Phase 1 work at Station 23 is basically complete except for the overhead doors. The overhead doors are still not complete. Chief Stanton was told they should be delivered next week. This is the last thing to complete Station 23 Phase 1. Work progresses at Station 24 with some demolition complete. Chief has turned in the first Seismic grant reimbursement for Station 24 for approximately $60,000 – $70,000.00. Chief reviewed the Station Sequencing that shows the progression of the renovations/additions to all the stations and all phases. An adjustment was made in this schedule with the renovation to Station 22 moved to November 2024 with completion expected in May 2025. This adjustment was made due to costs associated with the renovation at Station 22. If funds are left after all the renovations/additions at Stations 21, 23 & 24 then work will proceed with the renovation at Station 22.

Apparatus work: The ladder truck has been delayed until September, 2023. The engine, however, may be here as early as April, 2023 which is a month earlier than projected. The other Ford ambulance has been delayed until December, 2023. The Dodge that is being retrofitted in Nevada should be here in January or February at the latest. Still waiting on all the items needed to complete the brush trucks. The hope is to have them complete in January and ready to go by February 1. Still no communication on the delivery of the second Tahoe.

Next Bond Series

Sell: Chief anticipates that the next series of bonds will be sold in February or March, 2023.

Enterprise Zones: An extra $113,000.00 was received from the enterprise zone funding. We should receive approximately $100,000.00 annually from the Cook property, but won’t see this money until November, 2024.

OMD Mutual Aid

Agreement: The state has declined the contract with the changes that our attorney recommended. Dan Cleveland does not know why this contract process has been so arduous.

CDA Lands: Still moving forward with this. Chief believes it is still going to be an annexation. He is just waiting on communication with Greg Smith and Debbie Pedro. They keep saying the final paperwork is coming with eventual transfer to the counties.

***New Business:***

Haz Mat Team Status: Chief attended a meeting Friday at the Oregon State Fire Marshal’s Office. This meeting was attended by Fire Chiefs who have Hazardous Materials teams. The representative with the OSFM office knows that modernization is needed with respect to teams and contracts regarding budget, policies, protocols, and the way the teams are organized. Several teams (Eugene/Springfield, Salem, Portland and probably Tualatin Valley Fire & Rescue) will continue to operate regardless of whether the State funds their teams or not. There have been 39 state hazardous materials responses this year. Of those UCFD1 has responded to 8. OSFM office is going to perform a need assessment with each team. This will consist of sitting down telling them what our needs are and what OSFM can do to correct the issues. OFSM is also looking at new funding sources. Chief assured the board that he will keep them in the loop on any changes he is making regarding the hazardous materials response team. Chief Stanton reiterated that having the team as an asset right here in Hermiston is awesome, but the problem of getting and keeping people trained and getting personnel to respond is a liability to the district. Also, the lack of funding is a huge issue as well.

New Portable Radios

Request: With the bond, new radios were purchased. We did not, however; receive enough to outfit everything. There is currently $600,000.00 in capital outlay in the general fund. The request is for 8 more radios to outfit 2 more apparatus. The cost is $33,194.80. Chief is not sure how long it will take to get the radios. Director Whelan moved to purchase the 8 radios at a cost of $33,194.80 to be funded from the general fund capital outlay account. This was seconded by Director Hawman. Motion passed.

**Board Member Comments:**

Director Sherman wished everyone Peace, Joy and a Merry Christmas!

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 1950.