**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**April 12, 2023**

***Present:***

The meeting was called to order at 1901, April 12, 2023, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Jim Whelan, Eldon Marcum, Spike Piersol, Chief Scott Stanton, David Hanson and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Marcum led the pledge of allegiance.

***Guests:***

Ric Sherman introduced Jackie Linton, a member of the Hermiston City Council

***Minutes of March 8, 2023 Board Meeting***

Clerk Larson mentioned three corrections to the minutes, the first being the start time of the March board meeting at 1901, not 1907, the second correction was on the last line of page one, “collected in ambulance revenue” was in the sentence twice. The last correction was on page 4 under Director Hawman’s comments, moving was removed from the sentence. Director Hawman moved to approve the March 8, 2023, board meeting minutes with corrections noted by Clerk Larson. Director Piersol seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson started with the Balance Sheet for the bond. The bond balance sheet shows a balance of $552,550.73 in the bond LGIP account, $179,168.64 in the Banner Bank bond account and $-76,757.75 due from other accounts for a balance of $654,961.62. The bond transaction report shows nine transactions totaling $417,860.54 for the month of March. The next report reviewed was the balance sheet for the general fund showing a balance in LGIP of $3,173,812.32, $500.00 in petty cash, $248,170.65 in the Banner Bank checking account, $-1,737.29 in Unapplied Credits/Overpayments and $-219,175.77 due from other accounts for a balance of $3,201,569.91. The Budget report shows taxes collected during March total $128,656.88. Ambulance Service Fee Revenue collected during March total $237,216.95, Maintenance Service fees received during the month of March total $1,350.00. No. Grant funds were collected in March. $27,815.56 collected in Intergovernmental agreements during March. A debit of $1,707.29 was received in Fire Suppression Fees and $23,150.90 was received in miscellaneous revenue. Total revenue collected during the month of March was $416,483.00. For expenses, $566,575.68 was spent on Personal Services. Materials and Services expended during the month March totaled $82,019.59. The final report reviewed was the bank transaction report. Clerk Larson reviewed multiple transactions with March expenses totaling $691,433.70. With no questions regarding the financial report, Director Piersol moved to pay March expenses in the amount of $691,433.70. Director Hawman seconded this. Motion passed.

***Communications:***

Director Marcum reported that the Fire Fighters Association is moving forward with preparation for the golf tournament and, they are working on the awards banquet that will be held in June. Director Marcum also did a fire prevention presentation to the Hermiston Christian school at the Stanfield Public Library. Also, Truck, Tractors and Trees Arbor Day Celebration is coming up later this month where the Fire Fighters Association will cook hot dogs.

***Chief’s Report:***

See attached report. March calls totaled 536. Chef Stanton reported that if calls keep at the current pace, we will run 8 percent more calls than last year. Chief reported that nineteen applications have been received for the upcoming testing for the resident intern program.

***Old Business:***

Bond procurement and

Station work update:

Station work: Next time the steering committee meets, they will meet in Stanfield to tour Station 24 as it will be nearing completion at that time. Station 22 will only receive the seismic upgrades at this time as well as a new generator. Chief is looking to purchase a generator through Sourcewell but is still waiting to hear back on this. The station should be vacant by the 20th. Station 21 is still in the schematic design stage.

Apparatus work: The engine should be done by the end of May for pickup the first part of June. The ladder truck is going to be done sometime between June and September. The ambulance in Nevada should be done in May and they are still waiting on the Ford Chassis for the new ambulance that is scheduled to be done in December. The pickup approved for Corey is stilled 3 months from being finished. It was ordered through a state bid.

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OMD Mutual Aid

Agreement: They are not willing to sign off on mutual indemnification. We now have our attorneys involved.

CDA Lands: There is a conference call tomorrow afternoon with Greg Smith to talk about annexation.

OSFM Capacity grant: We should find out if we received any funding from this grant any day. The district did receive a grant for a new type 3 engine. Chief Stanton is hopeful that we will receive funding for at least 2 positions to help Fire Marshal Scott Goff. Director Marcum asked if the district is obligated to send the type 3 engine received through the grant on state mobilizations. Chief Stanton assured him that we are not obligated to send it.

SAFER Grant: The deadline for submitting the SAFER grant has passed and the district did not get an application submitted. Chief Stanton apologized for missing the deadline, but assured the board that the district would apply next year.

Hutterites and additional

Station/Engine: Chief Stanton and Jim Whelan have been searching for a used pumper/tender but have found that they are considerably more than anticipated. They did find one in New Hampshire that they are still using until they receive their new apparatus. Chief thinks that the district will need to act quickly once an apparatus is found. Director Hawman moved to send an inspection team to investigate the purchase of a pumper/tender if one comes available. Director Whelan seconded. Motion passed. Director Whelan asked about a Memorandum of Understanding with the Hutterites regarding the station. Chief Stanton said that the gentleman he has been working with was not available last week. Director Whelan feels that the MOU should be in place before we send Ryan to look at a pumper/tender.

***New Business:***

Lobbyist Contract for

23-24: Chief has a group locked in for the next three months. The fee is $36,000.00 a year. Chief recommends working with the group for a few months to see how they do. Chief met with them on Friday. They will work on any bills that may affect the district, who is sponsoring them, where they are at in legislation, etc. Director Hawman asked if the additional $11,000.00 will fit in the budget. Chief Stanton assured it would. Director Whelan moved to add the additional $11,000.00 to the budget for a lobbyist group. This was seconded by Director Piersol. Motion passed.

Revised – Board policy

On Disposal of Surplus

Property: The policy was presented with the revisions recommended by Chief Stanton. The change to the policy dealt with the value of the items. The policy gives Chief Stanton authority to dispose of surplus property with a value of less than $5000.00. Anything with a value of $5000.00 or more requires a declaration by the board. Director Marcum moved to amend the Policy of Disposal of Surplus Property as stated above. Seconded by Director Piersol. Motion passed.

State Engine grant

acceptance: Chief stated there may be additional cost to outfit the new engine. Costs may include wildland hose, axes, and shovels. Cost may be as high as $5000.00 to $10,000.00. Director Marcum moved to accept the grant of the type 3 engine from the State Fire Marshals Office. This was seconded by Director Hawman. Motion passed.

Board President Sherman asked Councilor Linton if she had any questions regarding any that had transpired during the meeting. She did not but said she would read through the board documents and would attend another meeting. Board President Sherman invited her back saying she is welcome any time.

**Board Member Comments:**

Director Marcum stated he appreciates Councilor Linton for attending the meeting.

President Sherman asked about a time for the upcoming budget meeting on May 10. Chief stated that dinner will be at 5:30 with the budget meeting starting at 6:00 p.m. The awards banquet will be on June 2 at 6 p.m. at Armand Larive Middle School.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2001.