**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**December 13, 2023**

***Present:***

The meeting was called to order at 1900, December 13, 2023, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Jim Whelan, Eldon Marcum, Spike Piersol, Chief Scott Stanton, Deputy Chief Rich Cearns, Division Chief Corey Gorham, and Office Manager Candice Osborne.

***Pledge of Allegiance:***

Director Marcum led the pledge of allegiance.

***Guests:***

None.

***Minutes of November 8, 2023, Board Meeting***

Director Whelan moved to approve the November 8, 2023, board meeting minutes. Director Hawman seconded the motion. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $819,433.36 in bond taxes LGIP, $36,074.24 in bond debt services, -$222,607.01 in bond debt services checking and $-412.00 due from other accounts for a balance of $632,488.59. The bond capital outlay balance sheet shows $4,187,878.97 in the Bond LGIP account, $17,522.03 in the bond account and $-806,878.64 due from other accounts for a balance of $3,398,522.36. The bond transaction report shows twelve transactions totaling $650,084.99. Director Marcum moved to pay the November bond expenses in the amount of $877,693.01. This was seconded by Director Piersol. Motion passed. The balance sheet for the General Fund shows a balance in LGIP of $4,217,916.48, $500.00 in petty cash, $32,069.98 in the Banner Bank checking account, $-1,737.29 in unapplied credits/overpayments and $160,659.02 due from other accounts for a balance of $4,409,408.19. The budget report was then reviewed showing taxes collected during November total $4,064,548.37. Ambulance Service Fee Revenue total $249,166.74. No Maintenance Service Fees collected, a Grant from Amazon for Zoll monitors in the amount of $200,000 was collected. No Intergovernmental agreement funds were collected in November, but $1,171.71 of Hazmat income was brought in. No Fire Suppression Fees were collected during November. Miscellaneous Revenue of $16,102.47 was received in November. No other revenue was received during the month. Total revenue collected during the month of November was $5,388,118.86. For expenses, $624,975.26 was spent on Personal Services. Materials and Services expended during the month of November totaled $98,479.43. $85,155.71 was spent from the General Fund Capital Outlay fund during November. The final report reviewed was the bank transaction report. Fire Chief Scott Stanton reviewed multiple transactions with November expenses totaling $808,610.40 and a transfer to the Bond from the General Fund in the amount of $200,000.00. With no questions regarding the financial report, Director Marcum moved to pay October general fund expenses in the amount of $1,036,086.15. Director Piersol seconded this. Motion passed.

***Communications:***

Volunteer Association: Director Whelan spoke about the POC academy and how well it was going. They have a total of 10 in the academy and they are doing well.

***Chief’s Report:***

See attached report.

***Old Business:***

Capital Improvements

And Purchases:

Station work: Chief reported that Station 24 will get apparatus moved in on December 31st, and we will have occupancy by the first part of January. Station 22 is scheduled to be completed in mid January and the grant closeout scheduled for right after that. The permit for Phase 2 at Station 23 is expected to be issued in January with construction to begin in February. Permits are expected to be issued in February for the Station 21 with asbestos abatement to begin on the Police Department side in April and the FD side will begin around July. Chief is busy trying to find places to keep apparatus in town while construction commences. Our lobbyist group is busy trying to find some capital construction/infrastructure funding. They are working diligently on getting some letters of support.

Apparatus status: We will be receiving the new Type III engine from the State in approximately January.

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Grants – SAFER, Firehouse

Subs, etc. There is a grant to Firehouse Subs for autopulses, nothing has been heard yet on the outcome yet. The SAFER is coming along. We also will be working with Umatilla County and our grant writer for an AFG grant for a new Interface Engine. Our grant writer is still searching for more grant opportunities.

Dispatch: There was quite a discussion regarding dispatch and the delays causing us to not meet time response requirements for the ASA. Director Hawman voiced having a letter of disapproval drafted and signed by the Board then submitted to dispatch.

***New Business:***

Lift Assists: The Board was advised on how many lift assists we are performing on a month to month basis and we would start charging for these.

Mascot Emblems on new

Ladder Trucks: Chief suggested we add a Tiger emblem to the Ladder that will in Stanfield, and a Bulldog on the one in Hermiston. The Board showed support for this.

New Deputy Fire Marshal

Position: FF Kelly Shelton was awarded the job and will start February 1. He will be going through a lot of training to get certain certifications needed for the position.

New EKG Monitors: Division Chief Gorham gave a small presentation on the new Zoll EKG monitors and how well they are working out for the crews.

**Board Member Comments:**

Director Piersol said Merry Christmas to everyone.

Director Marcum complemented all of the Chiefs on the great work they are doing.

Director Hawman had a question about the number of Jaws of Life the district has and if they are on every apparatus.

Director Sherman thanked everyone for all of their hard work and said to be safe.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2021.