**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**October 12, 2022**

***Present:***

The meeting was called to order at 1901, October 12, 2022, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Spike Piersol, Jim Whelan, Eldon Marcum, Fire Chief Scott Stanton, Division Chief of Operations Jimmy Davis, Division Chief of EMS & Training Richard Cearns and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Marcum led the pledge of allegiance.

***Guests:***

None

***Minutes of September 14, 2022 Board Meeting***

Director Hawman moved to approve the September 14, 2022, board meeting minutes. Director Piersol seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson started with the Balance Sheet for the bond. The bond balance sheet shows a balance of $1,584,584.99 in the bond LGIP account, $119,126.54 in the Banner Bank bond account and $-47,014.75 due from other accounts for a balance of $1,892,696.78. The bond transaction report shows nine transactions totaling $199,723.10 for the month of September. The next report reviewed was the Balance Sheet for the General Fund. This report shows a balance of $848,482.22 in LGIP, $500.00 in Petty Cash and $17,992.03 in the Banner Bank checking account and $-219,175.77 due from other accounts for a total of $647,798.48. This balance is approximately $244,862.00 above where we were financially last year. Chief Stanton feels that with new hires and the new schedule, overtime will be significantly reduced, and ambulance revenues increased to the maximum. The Budget Report for the general fund show taxes collected during September total $23,228.46, Ambulance revenue collected during September total $186,580.43. Chief Stanton reported that Whitney has just returned from an ambulance billing class in Minneapolis. Chief Stanton reported that the hospital is trying to keep more patients which is resulting in fewer transports for the district. He also reported that the district has over $424,000.00 in collections. This includes FireMed funds collected in the amount of $1,818.50 and GEMT funds collected in the amount of $3,459.22. No Maintenance Service fees were received during the month of September. Grant funds collected during September total $5,008.00. No Intergovernmental Agreement fees or Fire Suppression Fees were collected during the month of September. Miscellaneous Revenue collected during September totaled $108,817.21. Total revenue collected during the month of September was $318,634.10. For expenses $559,198.87 spent in Personal Services. Materials and Services expended during the month of September totaled $78,938.11. $1,049.991 was spent in Capital Outlay during September. With no questions regarding the budget, the final report to review was the bank transaction report. Clerk Larson reviewed unusual transactions and noted September expenses total $641,829.70. With no questions regarding any items on the transaction report, Director Marcum moved to pay September expenses in the amount of $641,829.70. Director Piersol seconded this. Motion passed.

***Communications:***

None

***Chief’s Report:***

See attached report. Chief Stanton reported that a nice certificate was received from Reboot Recovery. Several department members attended the orientation. This is a twelve-week course being held on Mondays and is being sponsored in conjunction with Hermiston Police Department. September calls totaled 513 with over 1600 calls since July Chief may be attending a Haz Mat conference in Bend later in the month. The State Fire Marshal’s office is looking at modernizing the Haz Mat program. There are eleven candidates for the firefighter/medic position who will attend the assessment center. The four new hires will start their four-week academy on November 7. They should start shift work in December. The district applied for membership in the Oregon Ambulance Association and will be voted on the 21st of this month.

***Old Business:***

Bond procurement and

Station work update:

Station work: Work continues at Station 23. Chief expects that a RFI will be added to add plywood to the ceiling and two walls to cover the insulation. The work should be finished in November, but doors won’t be here until December so some decisions may have to be made regarding alternate doors. Station 24 is now cleaned out except for a few pieces of apparatus. It will be several weeks until the permit is obtained. McCormack wants to get started as soon as possible. Ryan went with the engineer last week to do a final walk through of Station 22. It is in schematic design then will move to construction design with permitting sometime later. Chief anticipates that we will have to be out of Station 22 sometime in March. With Station 24 in full construction mode, the district is going to have to find places for personnel and apparatus. Chief is thinking that an additional apartment may have to be secured to relocate personnel. The grant has funds for relocation of personnel. Phase II design for Station 23 is underway. Chief is working with the City of Hermiston on the application for the grant for Station 21. The fence will be moved back 12 – 20 feet into the park to make additional room at the rear of Station 21. We may have to find additional space for a small break room on the ground level of Station 21. Another series of bonds will be sold this winter to keep up with the construction costs.

Apparatus work: By next month a bid will be available to outfit the brush trucks. No news on the new Tahoe. Late January or early February is when the new Dodge is expected out of Henderson, Nevada. The additional ambulance is still set to be here in May of June. True North is still waiting on the Ford chassis. The new tower ladder and engine are still scheduled for delivery in June.

CDA lands annexation: Chief sent some items (maps and contact information) to Dan Cleveland with Oregon Military Department. Chief thinks we may have a signed contract soon. Chief was told that annexation requests could be coming from the CDA board by October or November. Chief has an email in to Greg Smith regarding the annexation but have gone unanswered.

Old Medic 21 Status

Update: This vehicle will be picked up tomorrow and will become Medic 24. Marion Counties ambulance will be returned to them.

Single role EMS hire

New hire status: Four have been hired, two paramedics and two basics. One paramedic is originally from Baker City and the other is Billy Gibson, one of our own paid-on-call. The basics have both been working for private ambulance companies, one out of San Diego and one in Vancouver.

***New Business:***

New Date Campuses

Agreement: The campuses on the Cook property will start construction in the next 3 months. Four additional campuses have been approved. Two more on Feedville road and two with the City of Umatilla but near Radar Road in our district. The district will receive a public safety impact fee of $54,636.00 for each campus. An estimated $500,000.00 is what the district can expect to receive from these in the next 5 years. Chief will be going after the millions of dollars both the City of Hermiston and Umatilla County will be receiving from the building of these campuses. Commissioner Dorran has asked to come to our next board meeting. Chief will be working with the board on some dialogue to have with Commissioner Dorran at that meeting.

Interface 21 status: Chief is recommending to surplus Interface 21. This engine is 20 years old. Director Hawman moved to surplus Interface 21. This was seconded by Director Marcum. Motion passed.

CBA with local 2752: The district and the union have come to an agreement. The biggest change to the contract will be the new 4 shift schedule starting next year in January. This impacts the total hours worked in a year so adjustments will be made to vacation and sick leave accrual. A two percent per year increase in wages has been approved. This is 1 percent less than what Chief Stanton budgeted.

A 5-minute recess was taken at 1957 with the meeting reconvened at 2003.

Discussion continued regarding the contract. The contract will be effective immediately. Director Marcum moved to approve the new Collective Bargaining Agreement with Local 2752. This was seconded by Director Whelan. A roll call vote was taken of each board member with each board member responding in approval. Collective Bargaining Agreement is approved.

OSFM Safer Grant: The State Fire Marshal’s Office is now offering some grant money to hire personnel. The money will be for a three-year period and will be a cost share with the district. Chief Stanton would like to hire a public education and plan review person. The third person will be used as a rover position. Scott Goff would like to hire a deputy fire marshal, but Chief doesn’t think that this grant is for that purpose. Chief Stanton feels that the district has the money to move forward if the district is successful in receiving the funds. The application is due the end of November. Director Piersol moved to apply for the Oregon State Fire Marshal Safer Grant. This was seconded by Director Hawman. Motion passed.

Pump Test Pit

Repair/Upgrade: Right now the district has a 10,000 gallon pump test tank. The float gets stuck. You must swim down to it. It is a confined space and is not a good situation. Chief Stanton is moving forward with moving the float to a better spot. The cost to do this is approximately $2,000.00.

**Board Member Comments:**

Chief Davis thanked Director Marcum with all his help in getting Station 24 cleaned out.

Director Whelan commented that he is glad that we have the personnel that we have to work with and appreciates the work done to come to an agreement on the collective bargaining agreement.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2016.