**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**February 8, 2023**

***Present:***

The meeting was called to order at 1859, February 8, 2023, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Jim Whelan, Eldon Marcum, Deputy Chief of Operations Jimmy Davis, Division Chief of EMS & Training Richard Cearns and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Marcum led the pledge of allegiance.

***Guests:***

None

***Minutes of January 11 , 2023 Board Meeting***

Director Marcum moved to approve the January 11, 2023, board meeting minutes. Director Hawman seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson started with the Balance Sheet for the bond. The bond balance sheet shows a balance of $1,447,414.82 in the bond LGIP account, $134,109.45 in the Banner Bank bond account and $-47,014.75 due from other accounts for a balance of $1,534,509.52. The bond transaction report shows five transactions totaling $51,611.82 for the month of January. The next report reviewed was the budget report. The Budget Report for the general fund show taxes collected during January total $91,755.54, Ambulance revenue collected during January total $336,528.55. Ambulance revenue is at 56 percent collected with seven months of collection. Chief Stanton feels that we will be above budget with ambulance revenue due to increased call volume and as Whitney continues to learn and improve with her billing/collection efforts. Chief also expects GEMT collections to be over $500,000.00 due to the significant increase in call volume. Maintenance Service fees received during the month of January totaled $734.84. No grant funds or fire suppression fees were collected during January. $6,000.00 was collected in Intergovernmental agreement funds and $8,820.66 in miscellaneous revenue was collected during January. Total revenue collected during the month of January was $443,839.59. For expenses, $666,455.12 spent in Personal Services. Materials and Services expended during the month of January totaled $109,706.99. $2,118.94 was spent in Capital Outlay during January With no questions regarding the budget, the next report reviewed was the Balance Sheet for the General Fund. This report shows a balance of $3,685,403.87 in LGIP, $500.00 in Petty Cash and $46,387.55 in the Banner Bank checking account and $-219,175.77 due from other accounts for a balance of $3,513,115.65. The final report reviewed was the bank transaction report. Clerk Larson reviewed several transactions and noted January expenses total $781,922.86. Clerk Larson mentioned that Chief Stanton’s notes regarding the Station 23 project came in under budget by $128,806.20. The work included some concrete work that wasn’t supposed to be completed until phase two of the project so that will also put us a little ahead on the budget. With no questions regarding the financial report, Director Whelan moved to pay January expenses in the amount of $781,922.86. Director Hawman seconded this. Motion passed.

***Communications:***

None.

***Chief’s Report:***

See attached report. January calls totaled 524.

***Old Business:***

Bond procurement and

Station work update:

Station work: Station 24 is moving forward with an estimated completion date in August now due to delayed permitting. Station 22 is moving forward with permitting starting in April with us vacating the building by March 31. The seismic application is in for Station 21, with the City of Hermiston hosting. The predesign work is done with an estimated start date in the fall. Station 23 predesign is done but will be revisited this fall once Station 21 gets started.

Apparatus work: The new medic that is being retrofitted in Nevada should be ready for pickup in approximately 25 – 30 days. This new medic will become Medic 22. The engine will be here in April or May and the ladder is now delayed until September or later. The new medic should arrive in December. The last item mentioned was the need for possibly another staff vehicle due to many of the staff vehicles having over 100,000 miles.

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OMD Mutual Aid

Agreement: We are just waiting on the State (OMD) to get back with us.

CDA Lands: The land is on schedule to be transferred in March.

OSFM Capacity grant: Still have not heard if we are successful in pursuing this grant.

Peace Pole: Director Sherman talked briefly about the history of the district’s involvement with Rotary International in putting peace poles at each station. With the program back up and running the local Rotary chapter is waiting to find out the exact cost of the poles to move forward with having them installed at Station’s 23, 24 & 25.

***New Business:***

Credit Card Adjustments): With the total amount of credit on the current credit card at $10,000.00, often there is not enough funds available for use. This causes issues upon personnel trying to use the card and being denied due to no funds available (over limit). Collecting receipts when the card is used is also a frustration for Candice. The proposal is for each Battalion Chief to have his own credit card with a limit of $5000.00. Each Battalion chief would be responsible for collecting receipts for usage on his card. With four Battalion chiefs, this would increase the credit line by $20,000.00. The current limit on the Banner Bank credit card is $37,500.00. This would increase it to $57,500.00. Director Marcum moved to increase the Banner Bank credit card limit by $20,000.00 to accommodate each Battalion Chief having his own card. This was seconded by Director Hawman. Motion passed.

Interface 21 Sale: Irrigon Fire is interested in Interface 21. Chief Stanton has talked about a purchase price of $50,000.00. Irrigon would most likely prefer to do a payment plan if they do purchase it. Director Whelan moved to surplus Interface 21 when the time comes and entertain a payment plan of 20,000.00 the first year, $15,000.00 the second year and $15,000.00 the final year by contract if someone would like to purchase Interface 21 under contract. This was seconded by Director Marcum. Motion passed.

Hose Order: With the new engines coming soon there is a need for additional hose. The cost to purchase approximately 3000 feet of hose is $28,828.00. The funds would come from bond money. Director Hawman moved to purchase 3000 feet of hose at a cost of $28,828.00. This was seconded by Director Marcum. Motion passed.

OSFM Risk Reduction

Grant: Recently, Fire Marshal Scott Goff put in for a $38,000 grant. The purpose of this grant it to enter into an agreement with the City of Stanfield to purchase a grinder for yard debris that would be available for use for anyone residing within the district.

SAFER grant application: This information was presented to inform the board about the potential for applying for a SAFER grant to fund 16 full-time positions. The cost associated with this is 2.1 million. This would require eventually having to go for an operating levy. It was noted that if the district is successful in receiving the grant, we don’t have to use it. Director Whelan moved to support completing and applying for the SAFER grant. This was seconded by Director Hawman. Motion passed.

Bill Proposed to Allow

New Homes in

Enterprise Zones: Director Sherman informed the board of a bill before the legislature to allow new tracts of homes to be built in an enterprise zone. Chief Stanton has testified against it and OFDDA is against it.

Chief’s Evaluation: Next month, the Chief’s evaluation is scheduled to be completed. Director Sherman proposes using the same form as in year’s past and conduct the evaluation as in year’s past.

Budget Committee: Lou Ann Wolfe’s appointment on the budget committee expired last year. Director Sherman will make contact with her and see if she is willing to serve on the budget committee.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 1953.