**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**July 8, 2020**

***Present:***

The meeting was called to order at 1908, July 8, 2020, in the meeting room at Station 21, 320 S 1st Street, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Bruce Naugher, Eldon Marcum, Mike Hawman and Spike Piersol, Fire Chief Scott Stanton, Administrative Chief Jim Forquer, Deputy Chief of Operations Jimmy Davis, Division Chief, Paid-On-Call Jenna O’Brien, Paid-On-Call Ray Harris and Board Clerk Reta Larson.

***Pledge of Allegiance:***

Director Bruce Naugher led the Pledge of Allegiance.

***Board Organization***

Board Chair Ric Sherman opened nominations for Board President for the 2020 – 2021 year. Director Marcum moved that the board retain the same officers from the previous year. Director Naugher seconded the motion. Motion passed unanimously. Board members for the 2020 – 2021 are as follows:

Board President – Ric Sherman

Board Vice President – Bruce Naugher

Board Secretary/Treasurer – Eldon Marcum

***Minutes of June Board Meeting:***

Director Piersol moved to approve the minutes from the June 10, 2020 meeting as presented. Director Hawman seconded the motion. Motion passed.

***Financial Report:***

* Clerk Larson reported the balance sheet shows a total $1,017,902.16 as of June 30, 2020. Chief Stanton reported that there have been some issues with the Medicaid billing. Chief reported that the managed care organization is going to honor the approximately $52,000.00 outstanding through June 15. The district and the managed care organization will move toward working under a contract that is agreeable to both entities. The GEMT money is not quite the $273,000.00 projected. It is closer to $215,000.00 and should be received this month. The cash carry over was projected to be 1.5 million and had we received both of these outstanding items we would have hit that projection. The next report were the expenses for the month of June. Director Marcum asked about Check number 8124 to Santander Bank for $119,278.54. Clerk Larson continued summarizing the expenses that includes tuition reimbursement in the amount of $7000.00. This is for our resident interns who successfully complete the quarterly requirements to be part of the program. Also included in the expenses is check number 9030 to Pac West. This is the first payment to them for their assistance in preparing the district to pursue a bond next year. The last large amount included in June’s expenses is for payroll in the amount of $462,077.61. The total expenses for June are $675,335.72. The last document reviewed was the Profit and Loss report. The total revenue is at 77.8 percent. The total ambulance revenue came in at 101.5 percent even with the amount that has been withheld. The total personal services came in at 96.5 percent. The total materials and services for the year came in at 76.1 percent. Director Hawman asked what was missing on the revenue to come in at only 77.8 percent. Chief Stanton reported that the shortage was due to grants that had been budgeted but not received. Also the OMD contract was budgeted at $100,000.00 and none of this amount was received and the GEMT amount budgeted was $300,000.00 and only $166,804.64 was received. None of the $100,000.00 budgeted for the facilities communication fund was received. With no further discussion Director Hawman moved to pay June expenses in the amount of $675,335.72. This was seconded by Director Piersol. Motion passed.

***Guests:***

Due to being on a fire, Ray Harris and Jenna O’Brien arrived at this point in the meeting and President Sherman asked them to introduce themselves. Director Marcum mentioned that Ray is the President of the volunteer association.

***Communications:***

Director Marcum reported that the fireworks display was very well received, and he has heard a lot of good reports regarding the display. Ray reported that it was a busy evening the night of the fourth. Ray reported that the district received help from Echo which really

helped. The association has been working on recruiting new members and presented a rough draft flyer. The membership committee has planned an emergency services day that will allow a hands-on display for anyone that may be interested in joining the association. This will include an extrication techniques demonstration, gear that the paid-on-call members use and a car fire prop. The association is also putting up signs and actively recruiting for membership for the new station 25. President Sherman asked for a note to be sent to Echo for helping us the evening of the fourth of July.

Director Marcum reported that a BBQ is in the planning stages at station 24 or the park. He mentioned that Echo has been invited to this event the past several years.

***Chief’s Report:***

See attached report. Chief reported that training is back up to where is was previously to the COVID 19 shutdown. Resident Intern testing has been completed and 2 eligible candidates successfully moved on to the background stage of the process.

***Old Business:***

Funding to November: Director Hawman voiced concern regarding funds for the district to make it through to November when tax money is received. He questioned whether we will be borrowing or if we will receive enough funds to get through. Chief Stanton projects that is the money that has previously been discussed is received, we may still have to borrow from the $300,000.00 line of credit that was established last year with Banner Bank. Chief Stanton feels we will be close financially to where we were last year.

Station 25: See attached photos. The building is up. They are currently completing wiring. The space above the offices and the bathrooms has been closed in for storage and so a set of stairs was also put it. The new irrigation district that Director Hawman is a part of has no office at this point and has expressed an interest in possibly renting some space at Station 25 when it is complete for some extra revenue and also security during the day. There are two options for signage at the new station. One is a plaque and the other is for a large sign. Director Hawman thinks that a large sign would be nice. Director Marcum thinks that it should be large like the other stations. Chief Stanton will present some examples for the next board meeting.

Annexation Updates: The Columbia Development Association is slowly progressing with no new updates. The district has completed some fire prevention excavation in the Hat Rock/Salmon Point area.

Tyler Technologies

Payroll Status: It has been a pretty big lift with everything coming live as of July 1. Chief Stanton thinks in hindsight that we should have just started cleanly with the new budget as of July 1. He’s not sure this would have helped. Chief Stanton is extremely optimistic in the program when everything is up to date and operational.

Strategic Planning

Process: Chief Stanton mailed out copies of the draft earlier this week. If the board approves of the content and format, then the stake holder group will meet again to take one last look and approve the document. Once this is complete the document will be adopted. Chief Stanton requested a consensus on approval for the document to move toward pulling the stake holder group together. Director Hawman moved to accept the strategic planning document as presented and move to presentation to the stake holder group. This was seconded by Director Piersol. Motion passed.

Proposed Bond

Estimates: See attached copy of Bond Purchases by Chronological needs document. The board agreed to proceed with the proposed list of needs as presented.

Medicaid reimbursement

Issue (MODA/EOCCO): With the issues encountered recently in ambulance transport reimbursement, Chief Stanton is in the process of working on a contract with the managed care organizations to continue to receive a better rate of reimbursement.

GEMT Update: The documents have been submitted and we should see a pretty quick turnaround on the money, Chief Stanton thinks by the end of the month.

***New Business:***

Evaluate State of

Emergency Document: Things are ramping up again with COVID 19. Umatilla County is on the Governors watch list and may have to go back to Phase 1. Currently, Chief Stanton does not see a need to change the document.

Seismic OEM Grant: If the grant is received there will be no extra cost to the district. The board agreed to move forward.

OFDDA Conference: President Sherman called the OFDDA office today inquiring as to the status of the fall conference. The conference is scheduled for October 22 and 23 in Salem at the Convention Center. Currently the conference is still scheduled to take

Presentation – New

Engine 21: The presentation took place on the front apron after the meeting was adjourned.

**Board Member Comments:**

Director Marcum commented on the staff’s hard work and dedication.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 1955.