**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**September 09, 2020**

***Present:***

The meeting was called to order at 1900, September 09, 2020, in the meeting room at Station 21, 320 S 1st Street, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Bruce Naugher, Eldon Marcum and Mike Hawman, Fire Chief Scott Stanton, Deputy Chief of Training Chief Richard Cearns Battalion Chief Dennis McClure, Firefighers Dylan Spence and Melissa Griffin and Paid on Call President Ray Harris and Board Clerk Reta Larson.

***Pledge of Allegiance:***

Director Bruce Naugher led the Pledge of Allegiance.

***Minutes of August 12 Board Meeting:***

Director Marcum moved to approve the minutes from the August 12, 2020 meeting with corrections under Financial Report adding and between Union Pacific Railroad and Oregon Department of Fish and Wildlife and adding Director Marcum as the person inquiring about the status of the awards banquet under Old Business. Director Hawman seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson presented the Balance Sheet showing a balance of $433,096.46 as of today. Clerk Larson explained the there was a lot of revenue received during the previous month so the LGIP account still maintains a balance of $513,461.65. The next report was the Bank Transaction Report. With the large difference from July’s expenses at $941,727.24 and August expenses as $374,303.40 Clerk Larson explained that in the new system (InCode) there is an additional date for transactions when the transactions hit the General ledger. This report is using data from that date. We are looking at a different report that more closely shows our monthly expenses. Chief Stanton explained that expenses were higher during July due to some annual payments that were due. Director Hawman moved to pay the August expenses in the amount of $374,303.40. This was seconded by Director Naugher. Motion passed. Clerk Larson then pointed out the Revenue received from ambulance revenue during the previous two months ($748,368.22).

***Communications:***

Director Marcum inquired about the upcoming BBQ with Echo scheduled for September 19. He was wondering if it was still a go with the ongoing COVID 19 issues. Chief Stanton does not see any reason the BBQ cannot go forward. It is scheduled to be held in the park in Stanfield.

***Chief’s Report:***

See attached report.

***Old Business:***

Station 25: Director Hawman reported the rooms are all painted with flooring down in those rooms. Trim for the doors will begin this week. They are still waiting for two heater units to arrive. They are delayed indefinitely. The upstairs storage is complete and is a nice area. Director Hawman is hopeful that move in will happen soon. Chairman Sherman asked about the plaque’s progress and also the flagpole. Chief Stanton has turned these items over to Chief Davis. The plaque is in the works and the only decision to be made on the flagpole is where to order it from and where to place it.

Annexation Update: Chief Stanton had nothing new to report. He expects to receive a call this fall regarding the annexation of the grounds. Chief thinks the new Boardman chief is more receptive to taking on the Morrow County portion of the grounds.

Strategic Planning

Process: Chief Stanton has sent the document out to all the stake holders and has heard back from three of them. Chief thinks the document is ready to present to the public.

Bond & Campaign –

(Pac-West) Chief Stanton reported that representatives from Pac West were scheduled to be at the meeting but had something come up. Chief has a summary of the activities that they have completed over the past few months. Chief thinks that they have done a lot of great work on campaign preparation for the upcoming Bond.

Seismic OEM Grant: Chief Stanton reports that they are working on the OEM grant. They are currently trying to decide how to proceed with Station 21 and whether to include it in the grant. They are still discussing how to do this. The next step is to meet with Chief Edmiston and the City Manager to see if they are willing to fund the cost for the Court portion of the building so that Station 21 can be included in the grant. Station’s 22 and 24 are moving ahead with the grant.

***New Business:***

ISO survey summary: ISO Survey went very well. Chief Cearns handled this and did a great job. The new engines were added in as well as Station 25 being included. The last thing needed to complete the survey are pictures of the new station with the engine and tender in the bay and a copy of the certificate of occupancy. Once those items are completed, they will be submitted and hopefully UCFD1 will receive an ISO rating of a 3. Currently the area is rated at a 10.

SAFER Grant: Chief Stanton took great pleasure in announcing receiving the SAFER grant in the amount of $540,000.00. This grant is to hire a Volunteer Coordinator position. The grant includes wages, benefits and office supplies. The grant is 100 percent funded with no matching amount required from the district. Chief Stanton gives all credit to Chief Cearns for doing the heavy lifting in receiving this grant. The district now has 90 days to hire for the position.

SDAO – Safety

& Security Grant: Chief Stanton reports that we have been receiving this grant for the past few years. This year the district has applied to purchase security cameras for Stations 23 & 25. This is a 50/50 grant with the grant providing $5000.00 and the district funding an additional $5000.00.

Proposed and adopt

Meeting Schedule

(time, date & Location): After completing some training, Chairman Sherman said that he learned that a best practice was to approve a meeting schedule at a board meeting. Director Hawman moved to schedule Board Meetings on the second Wednesday of the month at Station 21 at 7 p.m. unless a change is needed. Director Marcum seconded the motion. Motion passed.

Presentation New Radios: FEMA has spent approximately 20 million dollars in both Umatilla and Morrow counties to fund new miblie and portable radios for police and fire as well as fiber optics, microwave towers and repeater sites. Both dispatch centers received new servers. Chief believes that everyone in Umatilla County has now moved to the new 700 system.

**Board Member Comments:**

Board Chairman Sherman reported that UCFD1 will be on KOHU (Odds and Ends) on Monday, September 28 at 8 a.m.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 1955.