**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**September 14, 2022**

***Present:***

The meeting was called to order at 1859, September 14, 2022, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board Vice President Eldon Marcum. Those present included board members Mike Hawman, Spike Piersol, Jim Whelan, Fire Chief Scott Stanton via zoom, Division Chief of Operations Jimmy Davis, Recruitment and Retention Coordinator Nickolas Oatley and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Piersol led the pledge of allegiance.

***Guests:***

None

***Minutes of August 10, 2022 Board Meeting***

Director Piersol moved to approve the August 10, 2022, board meeting minutes. Director Hawman seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson started with the Balance Sheet for the bond. The bond balance sheet shows a balance of $2,006,967.71 in the bond LGIP account, $12,790.49 in the Banner Bank bond account and $-47,011.00 due from other accounts for a balance of $1,972,747.20. The bond transaction report shows eight transactions totaling $207,870.03 for the month of August. The next report reviewed was the Balance Sheet for the General Fund. This report shows a balance of $1,273,866.94 in LGIP, $500.00 in Petty Cash and $17,717.91 in the Banner Bank checking account and $-219,175.77 due from other accounts for a total of $1,072,909.08. The Budget Report for the general fund show taxes collected during August total $22,643.42, Ambulance revenue collected during August total $341,811.96. This includes FireMed funds collected. No Maintenance Service fees were received during the month of August. Grant funds collected during August total $141,693.24. No Intergovernmental Agreement fees were collected during August. Fire Suppression Fees were collected during August total $1,068.03. Miscellaneous Revenue collected during August totaled $50,773.60. Total revenue collected during the month of August was $557,990.25. For expenses $568,073.63 spent in Personal Services. Materials and Services expended during the month of August totaled $100,236.97. $11,103.31 was spent in Capital Outlay during August. With no questions regarding the budget, the final report to review was the bank transaction report. Clerk Larson reviewed notable transactions and noted August expenses total $704,914.42. With no questions regarding any items on the transaction report, Director Whelan moved to pay August expenses in the amount of $704,914.42. Director Hawman seconded this. Motion passed. Director Whelan asked if the district is going to need to sell some more bonds before Station 24 is completed. Chief Stanton replied that he is working on this with David Ulbricht, but yes approximately 4 million in bonds will be sold either late this fall or early winter.

***Communications:***

Jim reported that October Fest and Halloween are quickly approaching. Director Marcum reported that October Fest is October 29, and the volunteer association will be cooking hot dogs for that. On Halloween, the association will be cooking hot dogs at the library in Stanfield and at Station 21 in Hermiston.

***Chief’s Report:***

See attached report. August calls totaled 547 which is just 12 fewer than the record set in July. Chief reported that Medic 24 is in Henderson, Nevada getting a new Dodge Cummins 4 X 4 Chassis. The final cost will be approximately $15,000 – $16,000 less than originally reported. We are hoping to have Medic 24 back by January 2023. Medic 21 is at Braun Northwest in Chehalis, Washington where the box is being repaired and repainted. The hope is to have Medic 21 back by the end of the month. A new ambulance will be here in either May or June of 2023 from Road Rescue. The platform and new engine will also arrive in May or June of 2023. Ryan has been working with a company to design the tanks and pumps and plumbing. We expect a quote from them any time. Chief expects these will be completed by the end of October. Still awaiting the arrival of the other Tahoe with no report on where it is.

***Old Business:***

Bond procurement and

Station work update:

Apparatus Status: Covered under Chief’s report.

Station work: The roof structure will begin next week on Station 23. There is a workday on October 24 to remove items from Station 24 and the apparatus will be moved by October 1. The signing of contracts for Station 24 will be around October 1. The hope is to have Station 24 complete by April or May of 2023. Design work continues on Stations 21 & 22.

CDA lands annexation: Chief expects that they will be at our next board meeting proposing annexation of their land. Chief is not sure yet what will happen with the Morrow County piece of this property.

Old Medic 21 Status

Update: This vehicle will be back next month and will be Medic 24.

Coop with USFS: Nothing new to report this month.

***New Business:***

Resolution 2022 – 2023

#1: This resolution gives Chief Stanton the delegated authority to act on behalf of the board when a quick response is needed on legislation. Director Marcum read Resolution 2022 – 2023 #1. Director Whelan moved to adopt 2022 – 2023 #1. This was seconded by Director Piersol. A roll call was taken with each board member present responding yes. Resolution 2022 – 2023 adopted.

Christmas Banquet: Whitney has been busy planning and making reservations for a fun Christmas party on December 17. The evening will include a live band, nice dinner, and dancing. Chief Stanton encouraged all to save the date and plan for a fun evening.

Status of FEMA grants: The district did not receive the AFG grant; however, the district is still in the running for the other two grants.

Single role EMS

Personnel testing results: Ten candidates tested. The chief interviews are scheduled for September 29 with six interviewing.

Agreements to store

apparatus and Goff’s

Temp office space: Chief Stanton reported that the agreements have been signed with the City of Stanfield. Chief Goff will be relocated to the Stanfield Police station. A tender and an engine will be located at the Stanfield City shops. Both Wildland apparatus will be relocated to Station 25. The Rescue still does not have a relocation spot. The cost is $1000.00 a month which will be reimbursed by the grant.

Repairs at Station 25

Overhead doors: Chief Stanton approved the $6000.00 expense to repair the doors. This should be completed by the end of the month or first of October. Director Piersol asked if junk doors were put in. Chief Davis responded no, they are quality doors, just perhaps the general contractors did not understand the installation process.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 1942.