**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**August 11, 2021**

***Present:***

The meeting was called to order at 1906, August 11, 2021, in the meeting room at Station 21, 320 South First Street, Hermiston, Oregon by Board Vice President Eldon Marcum. Those present included board members Mike Hawman and Jim Whelan, Fire Chief Scott Stanton, Deputy Chief of Administration Jim Forquer, Fire Fighter Dylan Spence and Board Clerk Reta Larson.

***Pledge of Allegiance:***

Jim Forquer led the Pledge of Allegiance.

***Guests:***

None

***Minutes of July 14 Board Meeting:***

Director Hawman moved to approve the July 14, 2021, board meeting. Director Whelan seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson presented the financial report beginning with the balance sheet. The balance sheet shows a balance of $1,070,30.28 in LGIP, $39,851.07 in Banner Bank with a total balance of $1,110,651.35. The next report was the budget. The taxes collected through the end of June total $22,444.34. The ambulance revenue collected during the month of July was $192,544.24. Grant money received during the month of July totaled $40,057.54. This was money from the SAFER Grant. Total revenue collected during the month of July was $299,054.09. Personal Services totaled $$671,470.80 for the month of July. Materials and Services totaled $137,071.39 for the month of July. Capital Outlay totaled $21,541.00 for the month of July. Director Marcum asked about the collections that are now being assigned to Credits Inc. and if we have received anything on those accounts. Chief Stanton reported that one account had been paid online and one account had been set up with a payment plan. The final report is the bank transaction report. Check number 9818 for $8,500.00 to Cascade Fire Equipment is for wild land hose packs and has been reimbursed through a grant. Check number 9821 for $64,574.15 to Community National Bank is the lease payment for the tower. We will receive this money in October when we received our bond money. Check number 9832 for $1085.00 to High Performance Signs was for lettering on the forest service vehicle for Ryan. Check number 9843 for $80,567.76 to SDAO is for workers compensation Premium for the next year. By paying the entire premium there was a savings of between $4000.00 and $5000.00. Check number 9848 for $15,000.00 to WRK Engineers was for the Seismic study and application. This is part of the Seismic Grant. Chief Stanton reported that this money is available to be reimbursed immediately. He will get to work at getting this money reimbursed. Draft number 0000453 for $15,000.00 to True North is the down payment on the ambulances. We will get this money back in October when we receive our bond money. Check number 9853 for $$1347.50 to Local Government Law Group is legal expenses related to the bond. Check number 9857 for $13,041.00 to NarcBox is for narcotics boxes. These boxes eliminate the need for two people when replenishing drugs on the ambulances. Director Hawman asked about the payment to True North. Chief Stanton explained that this is the down payment on the transport ambulance. Director Whelan asked what Zelis Fee is. These are fees related to ambulance payments that are being paid through Zelis. These are direct deposits to our account but the company that handles these deposits (Zelis) charges a fee for this service. The payment to CIS Trust in the amount of $73,008.32 is for insurance premiums for the district employees. Director Whelan asked about the payment to CIS and whether it was an annual payment. This is a monthly payment for insurance premiums. Revenue received includes a check from Pilot Rock for $21,000.00. The GEMT money has not been received yet but should be received in the next few weeks. This amount total $57,000.00. The total expenses for July is $842,110.12. Director Whelan moved to approve July expenses in the amount of $842,110.12. This was seconded by Director Hawman. Motion passed.

***Communications:***

Director Marcum reported that September 25 is the district picnic at Funland park.

***Chief’s Report:***

See attached report. Chief reported that July was another record month for calls with a total of 532 calls.

***Old Business:***

Bond update: Chief reported that we will be receiving our money on October 20. Once the money is received, we will begin paying off the debt.

Station 25 state

Permit update: No updates.

Dispatch Update: Chief Stanton has had further conversations with Sheriff Rowan. The dispatch managed was upset to hear that we are looking at possibly moving our dispatch to another agency. Chief reiterated with Sheriff Rowan that UFCD1 is not happy with the lack of performance from the Umatilla County Dispatch Center. Morrow County dispatch is interested in having a conversation regarding possibly moving our dispatch to their agency. Benton County dispatch would pose more issues regarding radio issues so probably they are not an option.

A/E Firm Status: The contract is ready to be signed.

Board Policy Review: Director Whelan volunteered to help with the review.

***New Business:***

Approve PPE and

Exhaust System Upgrade

Procurement: Chief Stanton reported that we are needing to retrofit eight of the apparatus with exhaust system upgrades. Thirty sets of turnouts have been ordered and just need approval from the board for this purchase. Director Hawman moved to approve the retrofit of the exhaust systems and the thirty sets of turnouts. This was seconded by Director Whelan. Motion passed.

Agreement with PNW

Communications. Chief Stanton has signed a 6-month agreement with PNW Communications to help with any bond items that may be needed. Daniel Wattenburger is the individual assigned to help us with this.

Approve Bond Financing

Company: Director Whelan moved to approve Piper Jaffrey as our bond financing company. This was seconded by Director Hawman. Motion passed.

Arson Investigator

Position: Officer Guerro has been promoted to the arson investigator position that became available when Officer Studebaker became ill. Arrangements are being made to fast track him into the arson investigator class.

General Surplus of

Small items: Chief Stanton reported that in cleaning up at the stations throughout the district there has been an accumulation of items that need to be surplused. Items include several old gurneys. Director Hawman moved to surplus the accumulation of small items. This was seconded by Director Whelan. Motion passed.

9/11 Commemorative

items: Chief Stanton reported that with this year being the twenty-year anniversary of the 9/11 event that we need some way to recognize the event. Chief has ordered some challenge coins. Some social media will be added for that day. Anna has been approached at AJ’s for some T-Shirts that can be worn on that day or maybe even the month of September. She is checking on pricing. Chief is thinking that $1200.00 is the approximate cost of the items. The board is supportive of what Chief Stanton has planned.

**Board Comments:**

None

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 1955.