**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**July 10, 2024**

***Present:***

The meeting was called to order at 1901, July 10, 2024, in the meeting room at Station 24, 280 W. Coe Ave, Stanfield, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Jim Whelan, Eldon Marcum, Glenn Silaski, Fire Chief Scott Stanton, David Hansen and Clerk Reta Larson.

***Pledge of Allegiance:***

Director Hawman led the pledge of allegiance.

***Swearing in of New Board Member:***

Board President Ric Sherman asked Clerk Larson to swear in newly appointed board member Glenn Silaski. Glenn Silaski then stood and raised his right hand and repeated the oath of office after Clerk Larson.

***Election of Board Officers:***

Board President Ric Sherman opened nominations for Board President for the 2024 – 2025 year. Director Marcum moved to retain all board positions from last year. This was seconded by Director Hawman. A board roll call was unanimous that all board officers remain the same as last year. The board officers will remain as follows for the 2024 – 2025 year:

President - Ric Sherman

Vice President - Mike Hawman

Secretary/Treasurer – Jim Whelan

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***Minutes of June 12th, 2024, Board Meeting***

With one correction noted on the spelling of newly appointed Director Glenn Silaski’s name, (correct spelling is with two nn’s in Glenn), Director Marcum moved to approve the June 12, 2024, board meeting minutes. Director Whelan seconded the motion. A roll call resulted in a unanimous vote. Motion passed.

***Financial Report:***

The bond debt balance sheet shows $42,714.67 in bond taxes LGIP, $36,074.24 in bond debt services, $5,966.45 in bond debt services checking and $-29,072.66 due from other accounts for a balance of $55,682.70. The budget report for the bond taxes show $15,889.82 was received in bond taxes, $461.81 was received in bond delinquent taxes and $166.79 was received in interest for total revenue received in June of $16,518.42. There were no expenditures during June as the bond debt payments totaling $692,428.13 were paid on May 31, 2024. The bond capital outlay balance sheet shows $3,437,732.17 in the Bond LGIP account, $18,281.21 in the bond account and $-70,836.64 due from other accounts for a balance of $3,385,176.74. The next report presented was a Bond Budget Report. This report shows revenue of $14,698.61 received as interest in the LGIP account. There was $24,688.05 in expenditures for bond related expenses during the month of June. The bond transaction report for capital purchases shows two transactions totaling $62,508.00. Director Hawman asked if this is the total amount remaining of the bond money. Chief Stanton responded that the balance shown on the balance sheet ($3,385,176.74) is the amount remaining as of June 30, 2024. With no further questions, Director Hawman moved to pay the June bond expenses for bond capital purchases in the amount of $62,508.00. Motion was seconded by Director Marcum. A roll call resulted in a unanimous vote. Motion passed. The budget report for the general fund was then reviewed showing taxes collected during June total $100,298.36. $2,532.50 was Fire Med collections, with total ambulance revenue collected at $231,580.26 for total Ambulance Service Fee Revenue of $234,112.76. Maintenance Service Fees of $2,596.00 were collected during June. No Grant funds were collected during June. $5,238.14 was collected in Intergovernmental Agreement funds. No funds were collected in Fire suppression fees during June. Miscellaneous Revenue of $775.50 was collected in June. No other revenue was received during the month. Total revenue collected during the month of June was $343,020.76. For expenses, $540,940.18 was spent on Personal Services. Materials and Services expended during the month of June totaled $82,879.96. $3,607.05 was spent from the General Fund Capital Outlay fund in June. Director Hawman had a question regarding the data centers and when we may see some revenue from them. Chief Stanton responded that we will see revenue from them starting next year (2026). The balance sheet for the General Fund shows a balance in LGIP of $2,227,454.56, $500.00 in petty cash, $77,458.10 in the Banner Bank checking account, $50,901.17 in Reserve Fund LGIP and $520,749.22 due from other accounts for a balance of $2,877,063.05. The final report reviewed was the bank transaction report. Multiple transactions were reviewed with June expenses totaling $689,322.34. Director Marcum asked if the Club 24 check number 11176 in the amount of $1080.00 reflected the increase that was projected. Chief stated that is does and that personnel had been taken off the list that were no longer employed, etc. Director Hawman asked about the CECO fuel expense check number 12173 in the amount of $9234.44. Chief Stanton stated that it was actually a little less than normal. Director Hawman suggested that maybe with the amount of fuel that the district is using that we may be at an advantage if we pre bought our fuel. Chief Stanton will check this. With no further questions or comments regarding the financial report, Director Hawman moved to pay June general fund expenses in the amount of $689,322.34. Director Marcum seconded this. A roll call resulted in a unanimous vote. Motion passed. Director Hawman was curious about our balance of money and when the district will receive tax funding in November. Chief Stanton stated that with the GEMT money that has been requested and the monthly ambulance revenue, the district will be in good financial shape until the tax revenue comes in during the first week of November.

***Communications:***

Volunteer Association: Director Marcum reported that the 4th of July breakfast went well with approximately 225 people fed. Director Whelan reported that 10 district vehicles participated in the parade.

***Chief’s Report:***

See attached report. The district responded to 476 calls during June. The fire fighter academy began this week with 7 fire fighters participating. Grants that are still out are one for an auto pulse, an AFG for an interface engine to replace the 1989 spartan engine for $770,000.00, SAFER grant for 16 firefighters for over 7 million for 3 years and PF & S grant for a new fire extinguisher prop for $33,000.00. David Hansen is working on a grant to update the fire education trailer. The AFG and the SAFER grants have both progressed to the next phase of approval so the district should know by August or September on the district’s success on receiving these grants.

***Old Business:***

Capital Improvements

And Purchases:

Station work: Framing is complete at Station 23. Mechanical, electrical and plumbing work is now underway. Apollo is working on the air conditioning. Work is scheduled to be completed on Station 23 in September, but Chief Stanton thinks October. Work will start on Station 21 when Station 23 is complete. Work is being done on Station 21 on the police side evidence room. Chief is meeting with people at the Blue Mountain agriculture building to finalize the agreement to lease their building.

Apparatus status: The ambulance is still on order, and hopefully will be here soon.

Grants – Apprenticeship,

SAFER, AFG, et

al Covered during Chief’s report.

***New Business:***

Resolution to move

Contingency Funds:

Resolution 24 – 25 #1: Clerk Larson read Resolution 24 – 25 #1. Director Hawman moved to adopt Resolution 24 – 25 #1. This was seconded by Director Silaski. A roll call vote resulted in a unanimous vote. Resolution 24 – 25 #1 adopted.

Presentation of board

award: The board unanimously decided to award the board award to Rogers Toyota. The award will be presented to Glenn Silaski who is the general Manager for Rogers Toyota.

EMS only testing: Chief’s interviews were conducted on Monday with one more scheduled for Friday. The candidate scheduled to interview Friday is currently 4th on the standings. Chief feels that the number one and two candidates who were interviewed on Monday are the candidates to hire due to their training and certifications. Six candidates tested for the positions.

Surplus old Engine 25

(1989 Spartan): This apparatus came from Portland fire several years back. Director Whelan moved to declare old Engine 25 as surplus. This was seconded by Director Marcum. A roll call vote resulted in a unanimous vote. Motion passed.

Amendment to Resolution

23 – 24 #2: Resolution

Adopting Budget: Clerk Larson explained that there was an error on Resolution 23 – 24 #2 regarding the amount for the general obligation bonded indebtedness. The amount listed on the resolution is $737,703. The correct amount is $676,056. This figure appears in four different areas in the resolution. All four areas where this amount appears for the general obligation bonded indebtedness will be changed to the $676,056.00 amount. The first is on page one two lines from the bottom with the remaining three corrections on page two. Director Whelan moved to amend Resolution 23 – 24 #2 as was explained by Clerk Larson. This was seconded by Director Silaski. A roll call vote resulted in a unanimous vote. Motion passed.

**Board Member Comments:**

Director Silaski thanked the group for having confidence in him to appoint him to the board position. He looks forward to participating in such an innovative group.

Director Marcum thanked Chief Stanton on his first post on Facebook.

Director Whelan thanked everyone for their support over the fourth of July events.

Director Hawman wanted to thank everyone for what they do for the district.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 1958.