**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**May 10, 2023**

***Present:***

The meeting was called to order at 1907, May 10, 2023, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Jim Whelan, Eldon Marcum, Spike Piersol, Chief Scott Stanton, Fire Marshal Scott Goff, David Hanson and Clerk Reta Larson.

***Guests:***

Ric Sherman introduced Jackie Linton, a member of the Hermiston City Council

***Minutes of April 12, 2023 Board Meeting***

Clerk Larson mentioned three corrections to the minutes, the first correction was on page 1 for the bond balance sheet of $552,550.73 not $525,550.73. One Page 1, two lines from the bottom there should be a negative in front of the $1737.29 in Unapplied Credits/Overpayments. On Page 3, in the paragraph regarding the purchase of a pumper/tender, should be if one comes available, not is. Director Piersol moved to approve the April 12, 2023, board meeting minutes with corrections noted by Clerk Larson. Director Marcum seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson started with the Balance Sheet for the bond. The bond balance sheet shows a balance of $652,408.05 in the bond LGIP account, $135,988.75 in the Banner Bank bond account and $-76,757.75 due from other accounts for a balance of $711,639.05. The bond transaction report shows five transactions totaling $43,184.81 for the month of April. The next report reviewed was the balance sheet for the general fund showing a balance in LGIP of $2,986,049.80, $500.00 in petty cash, $11,804.43 in the Banner Bank checking account, $-1,737.29 in Unapplied Credits/Overpayments and $-124,046.77 due from other accounts for a balance of $2,872,570.17. The Budget report shows taxes collected during April total $37,107.85. Ambulance Service Fee Revenue collected during April total $339,915.97. Miscellaneous Revenue of $7,303.18 was received in April. No other revenue was received during the month. Total revenue collected during the month of April was $384,327.00. For expenses, $564,431.91 was spent on Personal Services. Materials and Services expended during the month April totaled $146,545.29 and $39,593.29 expended in Capital Outlay during the month of April. The final report reviewed was the bank transaction report. Clerk Larson reviewed multiple transactions with April expenses totaling $750,809.07. Director Sherman asked about the draft to CIS in the amount of $73,153.06. It was explained to him that this expense is the medical, dental and life insurance premium for the employees. With no further questions regarding the financial report, Director Whelan moved to pay April expenses in the amount of $750,809.07. Director Piersol seconded this. Motion passed.

***Communications:***

Director Marcum reported all preparation is in place for the awards banquet on June 2 at Armand Larive Middle School. Plans continue with preparation for the golf tournament.

***Chief’s Report:***

See attached report. April calls totaled 540. Chief Clark and Firefighter Rutherford will leave 05/16/2023 to pick up the new fire engine.

***Old Business:***

Bond procurement and

Station work update:

Station work: Chief has been working on the Preliminary Official Statement (POS) for the next bond sales. We should have the bond money the first week of June. The roof for Station 24 is about half complete. About 80 percent of the electrical is roughed in. Approximately 27 yards of concrete poured to the front area today. Seismic work can begin anytime on Station 22. The City of Hermiston came to Chief Stanton about ten days ago saying they do not have the money to proceed with the remodel at Station 21. Chief Stanton’s plan is to continue with the design work and then put that project on hold. Work will begin on Station 23 Phase 2 with the remodel which will include new offices, conference room, PPE room, an outside restroom and add bedrooms to total 8. The hope is to start Station 21 next year.

Apparatus work: Ryan should have the Type 4 engines complete by June 1. The only apparatus that will have to be paid for this year are the two ambulances and Corey’s pickup.

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OMD Mutual Aid

Agreement: Chief Stanton says that he believes that an agreement is close to being reached.

OSFM Capacity grant: The district has been awarded the grant to hire the Deputy Fire Marshal. Director Piersol moved to accept the $285,000.00 from Oregon State Fire Marshal’s Office. This was seconded by Director Marcum. Motion passed.

SAFER Grant: The deadline for submitting the SAFER grant has passed and the district did not get an application submitted. Chief Stanton apologized for missing the deadline, but assured the board that the district would apply next year.

Hutterites and additional

Station/Engine: This has been put on hold for now.

***New Business:***

CDA Annexation

Resolution: Chief feels that an MOU should be in place prior to approving the resolution. The MOU should address fire protection. The MOU should also address UCFD1’s interest when discussing enterprise zones. Director Whelan moved to table this until next meeting. Director Marcum seconded. Motion passed.

New Auditor RFQ: Connected Professionals are no longer going to be doing government audits. Chief Stanton recommends RFQ’s (Request for Quote) be sent out to find a new auditor. The board agrees that Chief Stanton should put together an RFQ to find new auditors.

Zoll One Program: The cost to purchase a new monitor is $45,000.00/ each. You can upgrade them for approximately $7,000.00. We also need to purchase 7 new monitors. Zoll has a program where you can put money down and contract with them for ten years. When new technology comes out, we will automatically get the new machines. They would also repair anything under contract for no charge. Chief Stanton is meeting with a foundation next week that may fund some of the cost. Cardiac monitors are the number one most used piece of equipment in the department, so they are very important. Chief Stanton is looking for some direction from the board on which direction to go. He would like to bring a proposal to the board next month once he has received more information from Zoll and after he meets with the foundation.

**Board Member Comments:**

President Sherman appreciates the professionalism, courtesy and high standard of care of the paramedics during his recent ambulance transport.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2010.