**Umatilla County Fire District #1**

**BOARD OF DIRECTORS**

**Regular Board Meeting Minutes**

**May 11, 2022**

***Present:***

The meeting was called to order at 1935, May 11, 2022, in the meeting room at Station 23, 78760 Westland Road, Hermiston, Oregon by Board President Ric Sherman. Those present included board members Mike Hawman, Spike Piersol, Eldon Marcum and Jim Whelan, Fire Chief Scott Stanton, Office Assistant Whitney Sitton and Clerk Reta Larson.

***Guests:***

David Hansen a member of the community was introduced. He has been helping Chief Stanton with various district business including marketing and branding.

***Minutes of April 13, 2022 Board Meeting***

Director Marcum moved to approve the April 11, 2022, board meeting minutes. Director Piersol seconded the motion. Motion passed.

***Financial Report:***

Clerk Larson started with the Balance Sheet for the bond. This report shows a balance of $3,440,479.57 in LGIP and $13,457.37 in the Banner Bank bond account for a total cash balance of $3,453,936.94. The bank transaction report for the bond contains three transactions totaling $198,280.64. This includes check number 1009 to Stryker Sales Corporation for a cot for the new ambulance for $19,821.48, check number 1010 to WRK Engineers in the amount of $80,238.50 for engineering costs. Approximately $25,000.00 of this will be reimbursed by the grant and draft number DFT0000684 to True North in the amount of $98,220.66 is for the new transport ambulance. The total spent during April on bond items totaled $198,280.64. The next report reviewed was the Balance Sheet for the General Fund. This report shows a balance of $2,460,821.26 in LGIP, $500.00 in Petty Cash and $47,384.59 in the Banner Bank checking account for a total of $2,508,705.85. Budget Report for the general fund show taxes collected during April total $2.81. Ambulance revenue collected during April total $185,293.84. This includes FireMed funds collected. No Maintenance Service fees collected during March. Grant funds collected during April total $15,719.43. Intergovernmental Agreement fees collected during April total $4000.00. Fire Suppression fees collected during April total $1707.29 and Miscellaneous Revenue collected during April totaled $3,446.44. Total revenue collected during the month of April was $210,169.81. For expenses $509,137.21 spent in Personal Services. Materials and Services expended during the month of April totaled $140,400.40. With no questions regarding the budget, the final report to review was the bank transaction report. The first transaction noted was check number 10346 to Bound Tree Medical in the amount of $8,054.88. This was for medical supplies for the ambulance. Check number 10351 to First National Bank in the amount of $5,074.24. This is one of the district’s credit card payments. Check number 10365 to Wiland Associates LLC in the amount of $25,500.00. This was grant money received for IMT classes. Check number 10690 to CECO (Carson Oil) in the amount of $7,460.76. This is for fuel and propane at Station 25. Check number 10376 to Image Trend Inc. in the amount of $5,304.50 is the annual fee for the EMS reporting system. Check number 10385 to Umatilla County Dispatch in the amount of $36,103.82 is the fourth quarterly dispatch payment. Check number 10396 to WRK Engineers in the amount of $20,150.00 is engineering costs that were reimbursed with grant money. April expenses total $653,458.83. Director Piersol moved to pay April expenses in the amount of $653,458.83. Director Hawman seconded this. A roll call was taken with each board member affirming the motion. Motion passed.

***Communications***

Director Marcum reported that the Fire Fighters annual golf tournament will be held on Saturday.

***Chief’s Report:***

See attached report. Negotiations with the Union is nearly complete with just a few details regarding sick leave and incentive pay to reach a final agreement.

***Old Business:***

Bond procurement and

Station work update: Rescue Equipment & vehicle/chassis: The transport and box ambulance should arrive by the end of May. The chassis for the brush truck is in Sandy, Oregon still waiting on the second one. The Tahoe’s should be delivered in Sandy, Oregon on May 28.

Station Designs: Phase 1 at Station 23 is in the permitting process with a mid-June start date. Chief met with the group on Station 24 today. Hoping to start the permitting process in 4 – 6 weeks with a September start date. There is a public hearing in Stanfield next week regarding the addition to Station 24. Chief does not anticipate any issues regarding the hearing. There was a second meeting regarding Station 22. The hope is to keep the same footprint so no addition will be necessary. A pre-design meeting for Station 21 is scheduled for next week. The district will apply for a seismic grant later this fall for Station 23 and the City of Hermiston will apply for a seismic grant for Station 21. Director Sherman mentioned it was good to have both the ladder truck and engine paid for to have a price lock on those items.

OMD fire protection

Contract: Chief Stanton is waiting for Dan Cleveland to show up so he can sign the contract. Everything has been approved in the contract.

URFPD Update: Covered in Chief’s report. The big news is they are down to one candidate for their chief vacancy. They are currently in contract negotiations with a Benton CO 2 fire captain.

Financial Statement –

Internal: Chief has still not been able to coordinate a time to meet with Rick Stoddard and is not sure that anything can be done prior to the audit being conducted. Chief will try to meet with Rick next week.

CDA land annexation: Chief is just waiting to do a presentation for the CDA board.

***New Business:***

Resolution on Workers

Comp: This is a resolution to provide coverage to true volunteers for the district. Clerk Larson read Resolution 2021 – 2022 #2. Director Marcum moved to adopt Resolution 2021 – 2022 #2. Director Whelan seconded the motion. A roll call vote of board members resulted in 5 yeses and 0 nays. Resolution 2021 – 2022 #2 adopted.

IT Contract with City of

Hermiston: The City of Hermiston will be contracting for IT services. The cost to the district will be $50,000.00. The district will receive 8 hours of IT services per week for the $50,000.00. The first year will likely only be approximately $35,000.00. Director Whelan moved to contract with the City of Hermiston for the district’s IT needs. This was seconded by Director Hawman. A roll call vote of each board member resulted in 5 yeses and 0 nays. Motion passed.

Board Award: Director Sherman asked for input from board members on any recommendations for a recipient for the board award. Director Whelan suggested that Stewart Rice of the Midway Tavern might be a good option. Mr. Rice has consistently been supportive of the district by donating to the golf tournament, stair climb and fourth of July celebration. Eldon agreed with Jim’s recommendation. Director Whelan moved to approve award Stu Rice with the board award at the upcoming awards banquet. This was seconded by Director Marcum. A roll call vote resulted in 5 yeses ad 0 nays. Motion passed. Director Sherman asked Chief to make sure that Mr. Rice be at the June 15 awards banquet.

**Board Member Comments:**

Director Marcum wanted to thank Chief and his staff for the great work on the budget and would like Chief to thank Tyler Church for making the nice board name plates.

Director Whelan concurred with Director Marcum’s comments. He also mentioned that the board needs to support the effort to grow our own in terms of training future employees to come to work for the district and stay.

Director Sherman also appreciated the work on the board name plates and thanked Director Marcum for providing the beans for the budget dinner. He also expressed his pride in the employees of the district for the work they do with not much recognition but he truly appreciates the effort.

**Adjournment:**

There being no further business before the board, the meeting was adjourned at 2021.